

# Shipping Documents

▶ Welcome

Language: English

Restore



## Shipping Documents

Welcome to the guide on **Shipping Documents and related information!**

▶ Click the arrow at the top left to view the list of topics and then select the topic you are interested in. In each topic, you can click the tabs on the top to read about the interesting features. Note that each page has a small animation; click the flashing Play button to start the animation. You can find the instructions near the top of the screens to help you navigate throughout this guide.



# Shipping Documents

▶ Introduction

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Here I will see the different Shipping Documents that are available to me on the Web. This guide is designed to demonstrate how to view all the documents related to my shipments. I will also learn how to approve the Draft B/L and handle special requests. The following is a list of the available documents:

- Booking Confirmation
- B/L (Draft and Original)
- Arrival Notice
- Delivery Order

Let's access the Import and Export documents. From the **Home** page, I select **eBusiness/Shipment Dashboard**.

The screenshot shows a navigation menu for the eBusiness website. The menu is organized into three columns. The first column contains 'Our Offer' (with 'Activity Overview' and a lock icon), 'Container Tracking' (with 'Search' and 'Container List' and a lock icon), 'Schedules' (with 'Routing Finder', 'Voyage Finder', 'Port Schedules', and 'Eco Calculator' and a lock icon). The second column contains 'Tariffs' (with 'Charge Finder' and 'Demurrage - Detention'), 'Booking' (with 'Request Booking' and 'Booking Overview' and a lock icon), and 'Shipment' (with 'Shipment Dashboard' and a lock icon, 'Submit SI' and a lock icon, and 'SI Dashboard' and a lock icon). The third column contains 'Documents' (with 'Document Dashboard' and a lock icon, 'Draft to be Reviewed' and a lock icon, and 'Original Available' and a lock icon), 'Profile' (with 'Registration' and 'Account Management' and a lock icon), and 'Notifications' and a lock icon. The 'eBusiness' tab is highlighted in blue, and the 'Shipment Dashboard' item is also highlighted with a blue background and a lock icon.

<a href="#">eBusiness</a>	<a href="#">Local Offices</a>	<a href="#">Help</a>		<a href="#">News &amp; Media</a>	<a href="#">Finance</a>
<a href="#">Our Offer</a>	<a href="#">Tariffs</a>	<a href="#">Documents</a>			
<a href="#">Activity Overview</a> 🔒	<a href="#">Charge Finder</a>	<a href="#">Document Dashboard</a> 🔒			
	<a href="#">Demurrage - Detention</a>	<a href="#">Draft to be Reviewed</a> 🔒			
<a href="#">Container Tracking</a>	<a href="#">Booking</a>	<a href="#">Original Available</a> 🔒			
<a href="#">Search</a>	<a href="#">Request Booking</a> 🔒				
<a href="#">Container List</a> 🔒	<a href="#">Booking Overview</a> 🔒	<a href="#">Profile</a>			
	<a href="#">Shipment</a>	<a href="#">Registration</a>			
<a href="#">Schedules</a>	<a href="#">Shipment Dashboard</a> 🔒	<a href="#">Account Management</a> 🔒			
<a href="#">Routing Finder</a>	<a href="#">Submit SI</a> 🔒	<a href="#">Notifications</a> 🔒			
<a href="#">Voyage Finder</a>	<a href="#">SI Dashboard</a> 🔒				
<a href="#">Port Schedules</a>					
<a href="#">Eco Calculator</a> 🔒					



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Here I will see the different Shipping Documents that are available to me on the Web. This guide is designed to demonstrate how to view all the documents related to my shipments. I will also learn how to approve the Draft B/L and handle special requests. The following is a list of the available documents:

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- Delivery Order

Let's access the Import and Export documents. From the **Home** page, I select **eBusiness/Shipment Dashboard**.

eBusiness

Our Offer

Activity Overview

Container Tracking

Search

Container List

Schedules

Routing Finder

Voyage Finder

Port Schedules

Eco Calculator

Charge Finder

Demurrage - Detention

Booking

Request Booking

Booking Overview

Shipment

Shipment Dashboard

Submit SI

SI Dashboard

Document Dashboard

Draft to be Reviewed

Original Available

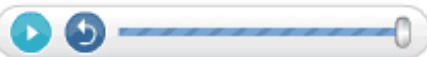
Profile

Registration

Account Management

Notifications

Click the arrow at the top left to access the menu and then click **Export/Import Dashboard** to see the list of your active shipments.



# Shipping Documents

Export/Import Dashboard

Language: English

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Views and Search

Actions

Documents and B/L Status

Click each tab to view how to access information about active shipments.

Back 1/2 Next

Now let me look at the **Export/Import Dashboard** page. This page is divided into three sections: Views and Search, Shipment Views and Shipment and Document counts.

## Export/Import Dashboard

Showing: My Bookings

Search

Actions

Display

<input type="checkbox"/>	★	Customer Ref.	Booking Ref.	B/L Ref.	P		Type	Status	Export Docs	Import Docs			
<input type="checkbox"/>	★	MYREF1	SG2249243	MT1254773		Shanghai	Marseille (FR)	14/10/11	Negotiable	Not available yet	6	16	↑
<input type="checkbox"/>	☆	MYREF2	SG2250113	SG2250125		Shanghai	Rotterdam (NL)	08/02/11	Waybill	Modification requested	2	10	↑
<input type="checkbox"/>	★	MYREF3	BB4594665	Q5612-2		Port Kelong (MY)	Rotterdam (NL)	13/08/11	Waybill	Draft review sent	0	2	↑
<input type="checkbox"/>	☆	MYREF4	AG1219199	Q5484-1		Shanghai	New York (US)	15/08/11	Negotiable	Draft approved	3	12	↑
<input type="checkbox"/>	☆	MYREF5	TI6166544	Q5667-2		Shanghai	Le Havre (FR)	05/09/11	Waybill	Available	2	8	↑

Here, I can view the list of my active shipments and access detailed information.

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# Shipping Documents



Export/Import Dashboard

Language: English

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Views and Search

Actions

Documents and B/L Status

Click each tab to view how to access information about active shipments.

Back 2/2 Next

I start with the first section – Views and Search. I can customize my view by selecting which view I want to be displayed on the page. At any time during my navigation, I can switch views.

## Export/Import Dashboard

Showing:

My Bookings

My Company shipments

Search

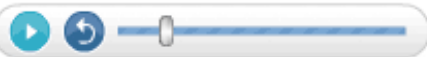
To change the view of this page, I use the **Showing** list.

- **My Bookings:** Shows only consignments where I have ownership either in the Booking process, the Shipping Instructions process or both.
- **Favorite bookings:** Shows only the shipments that I marked as a Favorite.
- **My Company shipments:** Shows all the shipments where my company is named as party.

OL	POD	ETA	B/L Type	B/L Status	Export Docs	Import Docs					
Shanghai	Marseille (FR)	14/10/11	Negotiable	Not available yet	6	16	↑				
Shanghai	Rotterdam (NL)	08/02/11	Waybill	Modification requested	2	10	↑				
Port Kelong (MY)	Rotterdam (NL)	13/08/11	Waybill	Draft review sent	0	2	↑				
Shanghai	New York (US)	15/08/11	Negotiable	Draft approved	3	12	↑				
<input type="checkbox"/>	★ MYREF5	TI6166544	Q5667-2	Shanghai	Le Havre (FR)	05/09/11	Waybill	Available	2	8	↑

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Export/Import Dashboard

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Views and Search

Actions

Documents and B/L Status

Click each tab to view how to access information about active shipments.

Back 2/2 Next

I start with the first section – Views and Search. I can customize my view by selecting which view I want to be displayed on the page. At any time during my navigation, I can switch views.

## Export/Import Dashboard

Showing:

My Bookings

My Company shipments



Active

Favorite bookings

Bookings Partner 01

Bookings Partner 02

+ Create new view...



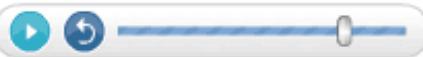
I can manage current views using this icon.

Search

Display

			B/L Ref.	POL	POD	ETA	B/L Type	B/L Status	Export Docs	Import Docs	
<input type="checkbox"/>			MT1254773	Shanghai	Marseille (FR)	14/10/11	Negotiable	Not available yet	6	16	↑
<input type="checkbox"/>	☆	MYREF2	SG2250113	SG2250125	Shanghai	Rotterdam (NL)	08/02/11	Modification requested	2	10	↑
<input type="checkbox"/>	★	MYREF3	BB4594665	Q5612-2	Port Kelong (MY)	Rotterdam (NL)	13/08/11	Draft review sent	0	2	↑
<input type="checkbox"/>	☆	MYREF4	AG1219199	Q5484-1	Shanghai	New York (US)	15/08/11	Draft approved	3	12	↑
<input type="checkbox"/>	☆	MYREF5	TI6166544	Q5667-2	Shanghai	Le Havre (FR)	05/09/11	Available	2	8	↑

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Export/Import Dashboard

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Views and Search

Actions

Documents and B/L Status

Click each tab to view how to access information about active shipments.

Back 1/2 Next

The **Actions** menu has options to display Import or Export documents, mark all Shipments as favorites and extract the view in PDF or Excel format.

## Export/Import Dashboard

Showing: My Bookings



Search

Actions

View selected documents

View 2 export docs

View 12 import docs

Display

Booking Ref.	B/L Ref.	POL	POD	ETA	B/L Type	B/L Status	Export Docs	Import Docs		
G2249243	MT1254773	Shanghai	Marseille (FR)	14/10/11	Negotiable	Not available yet	6	16	↑	
<input type="checkbox"/> ☆ MYREF2	SG2250113	SG2250125	Shanghai	Rotterdam (NL)	08/02/11	Waybill	Modification requested	2	10	↑
<input checked="" type="checkbox"/> ☆ MYREF3	BB4594665	Q5612-2	Port Kelong (MY)	Rotterdam (NL)	13/08/11	Waybill	Draft review sent	0	2	↑
<input checked="" type="checkbox"/> ☆ MYREF4	AG1219199	Q5484-1	Shanghai	New York (US)	15/08/11	Negotiable	Draft approved	3	12	↑
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Export/Import Dashboard

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Views and Search

Actions

Documents and B/L Status

Click each tab to view how to access information about active shipments.

Back 1/2 Next

The **Actions** menu has options to display Import or Export documents, mark all Shipments as favorites and extract the view in PDF or Excel format.

## Export/Import Dashboard

Showing: My Bookings



Search

I can upload documents using this icon.

Actions

View selected documents

View 2 export docs

View 12 import docs

Booking Ref.	B/L Ref.	POL	POD	ETA	B/L Type	B/L Status	Export Docs	Import Docs	
G2249243	MT1254773	Shanghai	Marseille (FR)	14/10/11	Negotiable	Not available yet	6	16	
<input type="checkbox"/> ☆ MYREF2	SG2250113	SG2250125	Shanghai	Rotterdam (NL)	08/02/11	Waybill	Modification requested	2	10
<input checked="" type="checkbox"/> ☆ MYREF3	BB4594665	Q5612-2	Port Kelong (MY)	Rotterdam (NL)	13/08/11	Waybill	Draft review sent	0	2
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# Shipping Documents



Export/Import Dashboard

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Views and Search

Actions

Documents and B/L Status

Click each tab to view how to access information about active shipments.

Back 2/2 Next

The following documents can be loaded here: Dangerous Goods Declaration, Custom documents, Commercial invoice, Packing list, Letter of Credit, Letter of Indemnity, Letter of Renouncement, Telex Release Authorization and Bank Guarantee.

## Documents selection and upload

Booking number **LHV2365896**

IEE, Cargoport BP 306, LYON

File\*

Browse

I select **Browse** and choose the file I need to upload.

Type\*

Document type



Reference\*

Document reference

Enter comment here

Quadriennio Constantio Massa vita Constantini Galla atque Constantio apud quoque trabeae praefecturae pertaesus Tuscos vita quos cum nono sorore quadriennio.

Document concerns only

Container

N/A



Voyage

N/A



! Only PDF documents shall be uploaded to the MUST platform. Any other format of document need to be converted to a PDF before uploaded.

Upload



# Shipping Documents



Export/Import Dashboard

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Views and Search

Actions

Documents and B/L Status

Click each tab to view how to access information about active shipments.

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The following documents can be loaded here: Dangerous Goods Declaration, Custom documents, Commercial invoice, Packing list, Letter of Credit, Letter of Indemnity, Letter of Renouncement, Telex Release Authorization and Bank Guarantee.

## Documents selection and upload

Booking number **LHV2365896**

Uploader SDV MEDITERANNEE, Cargoport BP 306, LYON

File\*

Browse

Type\*

Reference\*

Document concerns only

Container

Voyage

Enter comment here

Quadriennio Constantio Massa vita Constantini Galla atque Constantio apud quoque trabeae praefecturae pertaesus Tuscos vita quos cum nono sorore quadriennio.

Only PDF documents shall be uploaded to the MUST platform. Any other format of

I fill in the other relevant details and then select Upload.

Upload



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Views and Search

Actions

Documents and B/L Status

Click each tab to view how to access information about active shipments.

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The following documents can be loaded here: Dangerous Goods Declaration, Custom documents, Commercial invoice, Packing list, Letter of Credit, Letter of Indemnity, Letter of Renouncement, Telex Release Authorization and Bank Guarantee.

## Documents selection and upload

Booking number **LHV2365896**

Uploader SDV MEDITERANNEE, Cargoport BP 306, LYON

File\*

Enter comment here

Type\*



The uploaded documents are posted to the Carrier agent.

ssa vita Constantini Galla atque Constantio  
fecturae pertaesus Tuscos vita quos cum

Reference\*

nono sorore quadriennio.

Document concerns only

Container

Voyage

Only PDF documents shall be uploaded to the MUST platform. Any other format of document need to be converted to a PDF before uploaded.

Upload



# Shipping Documents



Export/Import Dashboard

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Views and Search

Actions

Documents and B/L Status

Click each tab to view how to access information about active shipments.

The bottom section of the page which details the shipment and document count is dynamic as it is based on the available documents. When I change the view either using filters or a custom view, this dashboard is instantly recalculated. Click [here](#) to see the list of the B/L statuses.

## Export/Import Dashboard

Showing: My Bookings

Search

Actions

Display

<input type="checkbox"/>		Customer Ref.	Booking Ref.	B/L Ref.	POL	POD	ETA	B/L Type	B/L Status	Export Docs	Import Docs	
<input type="checkbox"/>		MYREF1	SG2249243	MT1254773	Shanghai	Marseille (FR)	14/10/11	Negotiable	Not available yet	6	16	
<input type="checkbox"/>		MYREF2	SG2250113	SG2250125	Shanghai	Rotterdam (NL)	08/02/11	Waybill	Modification requested	2	10	

ETA : Estimated Time of Arrival

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### B/L status

- 6 To be reviewed
- 12 Review sent
- 9 Approved
- 5 Available
- 2 Original printed
- 5 Modif. Req.

### Document status

- 30 Bkg Conf
- 5 Release Notif.
- 6 Exp. Notice
- 25 Loading Conf
- 20 B/L
- 40 Notice of Arrival
- 6 Delivery Order
- 10 Invoice



# Shipping Documents



Export/Import Dashboard

Language: English

Restore



Views and Search

Actions

Documents and B/L Status

Click each tab to view how to access information about active shipments.

The bottom section of the page which details the shipment and document count is dynamic as it is based on the available documents. When I change the view either using filters or a custom view, this dashboard is instantly recalculated. Click [here](#) to see the list of the B/L statuses.

## Export/Import Dashboard

Showing: My Bookings

Actions

<input type="checkbox"/>	★	Customer Ref.	B
<input type="checkbox"/>	★	MYREF1	S
<input type="checkbox"/>	★	MYREF2	S

ETA : Estimated Time of Arrival

B/L status

■	6	To be reviewed
■	12	Review sent
■	9	Approved

- **To be Reviewed:** A Draft of the B/L is awaiting approval from my company on the website.
- **Review sent:** A Draft of the B/L has already been reviewed by someone in my company.
- **Approved:** A Draft of the B/L has already been approved by someone in my company.
- **Available:** The Waybill, the Original Negotiable B/L (or only a copy) is available for my company on the website.
- **Released to other party:** The Original Negotiable B/L has been released to the appropriate third party.
- **Original Printed:** The Original Negotiable B/L has been printed from the website by someone in my company.
- **Printed by the Carrier:** The Original Negotiable B/L has been printed by the Carrier in the agency.
- **Modif. requested (displayed as "Modif. Req"):** A modification of the final B/L has been requested by someone in my company. For example, a change in destination.

■	2	Original printed
■	5	Modif. Req.

■	5	Release Note
■	6	Exp. Notice
■	25	Loading Conf

■	20	B/L
■	40	Notice of Arrival
■	6	Delivery Order
■	10	Invoice

Search

Display

Import Docs

16  
10

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# Shipping Documents



Export/Import Dashboard

Language: English

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Views and Search

Actions

Documents and B/L Status

Click each tab to view how to access information about active shipments.

The bottom section of the page which details the shipment and document count is dynamic as it is based on the available documents. When I change the view either using filters or a custom view, this dashboard is instantly recalculated. Click [here](#) to see the list of the B/L statuses.

## Export/Import Dashboard

Showing: My Bookings



Search

Actions

Display

<input type="checkbox"/>	★ Customer Ref.	Booking Ref.	B/L Ref.	POL	POD	ETA	B/L Type	B/L Status	Export Docs	Import Docs	
<input type="checkbox"/>	★ MYREF1	SG2249243	MT1254773	Shanghai	Marseille	14/10/11	Negotiable	Not available yet	6	16	↑
<input type="checkbox"/>	☆ MYREF2	SG2250113						Modification requested	2	10	↑

Now that you know how to view your active shipments, let us learn how to view the list of published documents. Click the arrow at the top left to access the menu and then click **Document Dashboard**.

ETA : Estimated Time of Arrival

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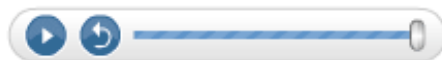


### B/L status

- 6 To be reviewed
- 12 Review sent
- 9 Approved
- 5 Available
- 2 Original printed
- 5 Modif. Req.

### Document status

- 30 Bkg Conf
- 5 Release Notif.
- 6 Exp. Notice
- 25 Loading Conf
- 20 B/L
- 40 Notice of Arrival
- 6 Delivery Order
- 10 Invoice



# Shipping Documents

All the documents which have been published to me from the Carrier by the agent are displayed in the **Document Dashboard** page. This page also shows the documents that I have uploaded.

To access this page, I go to **Home/eBusiness/Document Dashboard**.

eBusiness | Local Offices | **Help** | News & Media | Finance

Our Offer	Tariffs	Documents
Activity Overview	Charge Finder	Document Dashboard
Container Tracking	Demurrage - Detention	Draft to be Reviewed
Search	Booking	Original Available
Container List	Request Booking	Profile
Schedules	Booking Overview	Registration
Routing Finder	Shipment	Account Management
Voyage Finder	Shipment Dashboard	Notifications
Port Schedules	Submit SI	
Eco Calculator	SI Dashboard	

# Shipping Documents

Document Dashboard

Language: English

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This page is divided into two main sections:  
**Documents List and Actions** and **Search and filters.**

## Document Dashboard

Booking ref **SG2250113, AG1219199, TI6166544 and 15 more** ✕

Published / Uploaded **Last month** ✕

Actions

<input type="checkbox"/>	Document Ref.	Category	Type	Booking Ref.	Status	Published / Uploaded	
<input type="checkbox"/>	FR1112536	B/L	Draft Negotiable	SG2249243	To be reviewed	14/10/11	
<input type="checkbox"/>	DE0124587	Booking Conf.		SG2250113		08/02/11	
<input type="checkbox"/>	AU21256987	B/L	Draft Waybill	BB4594665	Approved	13/08/11	
<input type="checkbox"/>	DE4126585	B/L	Draft Waybill	AG1219199	Review sent	15/08/11	
<input type="checkbox"/>	IN828E-USNYC 	Notice of Arrival	Vessel Delay	TI6166544		05/09/11	
<input type="checkbox"/>	TX144W-USLGB	Notice of	Cargo	SG2249243		14/10/11	

- Document ref.
- Booking & B/L ref.
- Invoice ref.

Filter

Export / Import

[Export \(252\)](#)  
[Import \(130\)](#)

Published / Uploaded

[Since last connction \(12\)](#)  
[Last 24H \(10\)](#)  
[Last 3 days \(14\)](#)  
[Last week \(22\)](#)  
[Last month \(32\)](#)

Category

[Booking Confirmation \(12\)](#)  
[Loading Confirmation \(10\)](#)  
[Release Confirmation \(14\)](#)  
[B/L \(22\)](#)  
[More](#)

# Shipping Documents

Document Dashboard

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## Document Dashboard

Different tools are available to help me manipulate the collection of documents.

Booking ref **SG2250113, AG1219199, TI6166544 and 15 more**

Published / Uploaded **Last month**

Actions

<input type="checkbox"/>	Document Ref.	Category	Type	Booking Ref.	Status	Published / Uploaded	
<input type="checkbox"/>	FR1112536	B/L	Draft Negotiable	SG2249243	To be reviewed	14/10/11	
<input type="checkbox"/>	DE0124587	Booking Conf.		SG2250113		08/02/11	
<input type="checkbox"/>	AU21256987	B/L	Draft Waybill	BB4594665	Approved	13/08/11	
<input type="checkbox"/>	DE4126585	B/L	Draft Waybill	AG1219199	Review sent	15/08/11	
<input type="checkbox"/>	IN828E-USNYC	Notice of Arrival	Vessel Delay	TI6166544		05/09/11	
<input type="checkbox"/>	TX144W-USLGB	Notice of	Cargo	SG2249243		14/10/11	

- Document ref.
- Booking & B/L ref.
- Invoice ref.

**Filter**

Export / Import

[Export \(252\)](#)  
[Import \(130\)](#)

Published / Uploaded

[Since last connction \(12\)](#)  
[Last 24H \(10\)](#)  
[Last 3 days \(14\)](#)  
[Last week \(22\)](#)  
[Last month \(32\)](#)

Category

[Booking Confirmation \(12\)](#)  
[Loading Confirmation \(10\)](#)  
[Release Confirmation \(14\)](#)  
[B/L \(22\)](#)  
[More](#)

# Shipping Documents

If I have many documents to work on, I can organize my work by filtering a set of similar documents.

## Document Dashboard

Booking ref **SG2250113, AG1219199, TI6166544 and 15 more**

Published / Uploaded **Last month**

- Document ref.
- Booking & B/L ref.
- Invoice ref.

 **Filter**

Export / Import

Actions

- Export CSV
- Export PDF

	Category	Type	Booking Ref.	Status		
<input type="checkbox"/>	FR1112536	B/L	Draft Negotiable	SG2249243	To be reviewed	
<input type="checkbox"/>	DE0124587	Booking Conf.		SG2250113		08/02/11
<input type="checkbox"/>	AU21256987	B/L	Draft Waybill	BB4594665	Approved	13/08/11
<input type="checkbox"/>	DE4126585	B/L	Draft Waybill	AG1219199	Review sent	15/08/11
<input type="checkbox"/>	IN828E-USNYC	Notice of Arrival	Vessel Delay	TI6166544		05/09/11
<input type="checkbox"/>	TX144W-USLGB	Notice of Arrival	Cargo at Port	SG2249243		14/10/11
<input type="checkbox"/>	FREX025652	Invoice	Freight	SG2250113	New	08/02/11

By default, the documents are filtered based on the Document Reference. In case I want to narrow down my search, I select the type of reference, enter the reference number and select **Filter**.

- Last 24H (10)
- Last 3 days (14)
- Last week (22)
- Last month (32)

Category

- Booking Confirmation (12)
- Loading Confirmation (10)
- Release Confirmation (14)
- B/L (22)
- More ...

B/L Status



# Shipping Documents

If I have many documents to work on, I can organize my work by filtering a set of similar documents.

## Document Dashboard

Booking ref **SG2250113, AG1219199, TI6166544 and 15 more** ✕

Published / Uploaded **Last month** ✕

I can filter the documents based on type (Export/Import) or the date they were published to this website. The number in parenthesis is the number of documents available.

Actions

Export CSV

Export PDF

	Category	Type	Booking Ref.	Status	Published / Uploaded	
<input type="checkbox"/>	FR1112536	B/L	Draft Negotiable	SG2249243	To be reviewed	14/10/11
<input type="checkbox"/>	DE0124587	Booking Conf.		SG2250113		08/02/11
<input type="checkbox"/>	AU21256987	B/L	Draft Waybill	BB4594665	Approved	13/08/11
<input type="checkbox"/>	DE4126585	B/L	Draft Waybill	AG1219199	Review sent	15/08/11
<input type="checkbox"/>	IN828E-USNYC	Notice of Arrival	Vessel Delay	TI6166544		05/09/11
<input type="checkbox"/>	TX144W-USLGB	Notice of Arrival	Cargo at Port	SG2249243		14/10/11
<input type="checkbox"/>	FREX025652	Invoice	Freight	SG2250113	New	08/02/11

Export / Import

Export (252)

Import (130)

Published / Uploaded

Since last connction (12)

Last 24H (10)

Last 3 days (14)

Last week (22)

Last month (32)

Category

Booking Confirmation (12)

Loading Confirmation (10)

Release Confirmation (14)

B/L (22)

More ...

B/L Status



# Shipping Documents

If I have many documents to work on, I can organize my work by filtering a set of similar documents.

## Document Dashboard

Booking ref **SG2250113, AG1219199, TI6166544 and 15 more**

Published / Uploaded **Last month**

- Document ref.
- Booking & B/L ref.
- Invoice ref.

**Filter**

Export / Import

[Export \(252\)](#)  
[Import \(130\)](#)

Published / Uploaded

[Since last connction \(12\)](#)

[Last month \(32\)](#)

Category

- [Booking Confirmation \(12\)](#)
- [Loading Confirmation \(10\)](#)
- [Release Confirmation \(14\)](#)
- [B/L \(22\)](#)
- [More ...](#)

B/L Status

I can filter the documents based on document types also.

Actions

- Export CSV
- Export PDF

	Category	Type	Booking Ref.	Status	Published / Uploaded	
<input type="checkbox"/>	FR1112536	B/L	Draft Negotiable	SG2249243	To be reviewed	14/10/11
<input type="checkbox"/>	DE0124587	Booking Conf.		SG2250113		08/02/11
<input type="checkbox"/>	AU21256987	B/L	Draft Waybill	BB4594665	Approved	13/08/11
<input type="checkbox"/>	DE4126585	B/L	Draft Waybill	AG1219199	Review sent	15/08/11
<input type="checkbox"/>	IN828E-USNYC	Notice of Arrival	Vessel Delay	TI6166544		05/09/11
<input type="checkbox"/>	TX144W-USLGB	Notice of Arrival	Cargo at Port	SG2249243		14/10/11
<input type="checkbox"/>	FREX025652	Invoice	Freight	SG2250113	New	08/02/11

# Shipping Documents

Document Dashboard

Language: English

Restore

Back 3/5 Next

If I have many documents to work on, I can organize my work by filtering a set of similar documents.

<input type="checkbox"/>		Arrival	at Port				PDF	More ...
<input type="checkbox"/>	<a href="#">FREX025652</a>	Invoice	Freight Export	<a href="#">SG2250113</a>	New	08/02/11	PDF	B/L Status
<input type="checkbox"/>	<a href="#">IN12354877</a>	B/L	Original Negotiable	<a href="#">BB4594665</a>	Modif requested	13/08/11	PDF	<a href="#">To be reviewed (20)</a>
<input type="checkbox"/>	<a href="#">INTERNALREF</a>	Credit Letter		<a href="#">AG1219199</a>		15/08/11	PDF	<a href="#">Review sent (5)</a>
<input type="checkbox"/>	<a href="#">SP3126598</a> \$	Delivery Order		<a href="#">TI6166544</a>		05/09/11	PDF	<a href="#">Approved (2)</a>
<input type="checkbox"/>	<a href="#">DE4126585</a>	B/L	Waybill	<a href="#">SG2249243</a>	Available	14/10/11	PDF	<a href="#">Available (6)</a>
<input type="checkbox"/>	<a href="#">INTERNALREF</a> ⓘ	Booking Conf.		<a href="#">SG2250113</a>	Review sent	08/02/11	PDF	<a href="#">More ...</a>
<input type="checkbox"/>	<a href="#">VA9022321218</a>	Notice of Arrival		<a href="#">BB4594665</a>	To be reviewed	13/08/11	PDF	Invoice Status
<input type="checkbox"/>	<a href="#">FR14596832</a>	Loading Conf.		<a href="#">AG1219199</a>		15/08/11	PDF	<a href="#">To be reviewed (8)</a>
<input type="checkbox"/>	<a href="#">BE21532555</a> ⓘ	B/L	Copy Non Negotiable	<a href="#">TI6166544</a>	Copy Available	05/09/11	PDF	<a href="#">Review sent (4)</a>
<input type="checkbox"/>	<a href="#">MRS01325648A</a>	B/L	Copy Non Negotiable	<a href="#">SG2249243</a>	Review sent	14/10/11	PDF	<a href="#">Available (2)</a>
<input type="checkbox"/>	<a href="#">CRNU1862598</a>	Customs Doc		<a href="#">SG2250113</a>				B/L Type
<input type="checkbox"/>	<a href="#">AU15632044</a>	Notice of Arrival	Rail/Conf Arrival	<a href="#">BB4594665</a>	To be printed			<a href="#">Waybill (20)</a>

Another option is to filter the documents based on the status and type of B/L.

# Shipping Documents

If I have many documents to work on, I can organize my work by filtering a set of similar documents.

## Document Dashboard

Booking ref **SG2250113, AG1219199, TI6166544 and 15 more** ✕

Published / Uploaded **Last month** ✕

Here, I have chosen to view all the Booking references that were published last month.

Export CSV	Category	Type	Booking Ref.	Status	Published/Uploaded	
Export PDF						
<input type="checkbox"/>	FR1112536	B/L	Draft Negotiable	SG2249243	To be reviewed	14/10/11
<input type="checkbox"/>	DE0124587	Booking Conf.		SG2250113		08/02/11
<input type="checkbox"/>	AU21256987	B/L	Draft Waybill	BB4594665	Approved	13/08/11
<input type="checkbox"/>	DE4126585	B/L	Draft Waybill	AG1219199	Review sent	15/08/11
<input type="checkbox"/>	IN828E-USNYC	Notice of Arrival	Vessel Delay	TI6166544		05/09/11
<input type="checkbox"/>	TX144W-USLGB	Notice of Arrival	Cargo at Port	SG2249243		14/10/11
<input type="checkbox"/>	FREX025652	Invoice	Freight	SG2250113	New	08/02/11

- Document ref.
- Booking & B/L ref.
- Invoice ref.

**Filter**

Export / Import

[Export \(252\)](#)  
[Import \(130\)](#)

Published / Uploaded

[Since last connction \(12\)](#)  
[Last 24H \(10\)](#)  
[Last 3 days \(14\)](#)  
[Last week \(22\)](#)  
[Last month \(32\)](#)

Category

[Booking Confirmation \(12\)](#)  
[Loading Confirmation \(10\)](#)  
[Release Confirmation \(14\)](#)  
[B/L \(22\)](#)  
[More ...](#)

B/L Status

# Shipping Documents

Document Dashboard

Language: English

Restore

Back 3/5 Next

If I have many documents to work on, I can organize my work by filtering a set of similar documents.

## Document Dashboard

Booking ref **SG2250113, AG1219199, TI6166544 and 15 more** ✕

Published / Uploaded **Last month** ✕

- Document ref.
- Booking & B/L ref.
- Invoice ref.

Filter

Export / Import

Export (252)  
Import (130)

Published / Uploaded

Since last connction (12)  
Last 24H (10)  
Last 3 days (14)  
Last week (22)  
Last month (32)

Category

Booking Confirmation (12)  
Loading Confirmation (10)  
Release Confirmation (14)  
B/L (22)  
More ...

B/L Status

I can click the reference numbers to view the documents.

Export PD	Category	Type	Booking Ref.	Status	Published/Uploaded	
<input type="checkbox"/>	B/L	Draft Negotiable	<a href="#">SG2249243</a>	To be reviewed	14/10/11	
<input type="checkbox"/>	Booking Conf.		<a href="#">SG2250113</a>		08/02/11	
<input type="checkbox"/>	B/L	Draft Waybill	<a href="#">BB4594665</a>	Approved	13/08/11	
<input type="checkbox"/>	B/L	Draft Waybill	<a href="#">AG1219199</a>	Review sent	15/08/11	
<input type="checkbox"/>	Notice of Arrival	Vessel Delay	<a href="#">TI6166544</a>		05/09/11	
<input type="checkbox"/>	Notice of Arrival	Cargo at Port	<a href="#">SG2249243</a>		14/10/11	
<input type="checkbox"/>	Invoice	Freight	<a href="#">SG2250113</a>	New	08/02/11	





# Shipping Documents

After filtering and getting the desired documents, I can perform a number of functions in this page.

## Document Dashboard

Booking ref **SG2250113, AG1219199, TI6166544 and 15 more**

Published / Uploaded

The **Mass Open** option allows me to open several documents.

Actions

Mass Open

Mass Approval

Quick Approval

Delete

	Category	Type	Booking Ref.	Status	Published/Uploaded	
<input type="checkbox"/>	B/L	Draft Negotiable	SG2249243	To be reviewed	14/10/11	
<input type="checkbox"/>	Booking Conf.		SG2250113		08/02/11	
<input checked="" type="checkbox"/>	B/L	Draft Waybill	BB4594665	Approved	13/08/11	
<input checked="" type="checkbox"/>	B/L	Draft Waybill	AG1219199	Review sent	15/08/11	
<input type="checkbox"/>	Notice of Arrival	Vessel Delay	TI6166544		05/09/11	
<input type="checkbox"/>	Notice of Arrival	Cargo at Port	SG2249243		14/10/11	
<input type="checkbox"/>	Invoice	Freight	SG2250113	New	08/02/11	

- Document ref.
- Booking & B/L ref.
- Invoice ref.

**Filter**

Export / Import

[Export \(252\)](#)  
[Import \(130\)](#)

Published / Uploaded

[Since last connction \(12\)](#)  
[Last 24H \(10\)](#)  
[Last 3 days \(14\)](#)  
[Last week \(22\)](#)  
[Last month \(32\)](#)

Category

[Booking Confirmation \(12\)](#)  
[Loading Confirmation \(10\)](#)  
[Release Confirmation \(14\)](#)  
[B/L \(22\)](#)  
[More ...](#)

B/L Status

# Shipping Documents

After filtering and getting the desired documents, I can perform a number of functions in this page.

## Document Dashboard

Booking ref **SG2250113, AG1219199, TI6166544 and 15 more**

Published / Uploaded **Last month**

The **Quick Approval** option allows me to quickly approve one or several draft B/Ls. This option is available when there is at least one draft B/L in status "To be reviewed".

Mass Approval	Category	Type	Booking Ref.	Status	Published/Uploaded	
<input type="checkbox"/> <b>Quick Approval</b>	B/L	Draft Negotiable	SG2249243	To be reviewed	14/10/11	
<input type="checkbox"/> <b>Delete</b>	Booking Conf.		SG2250113		08/02/11	
<input checked="" type="checkbox"/> DE0124587	B/L	Draft Waybill	BB4594665	Approved	13/08/11	
<input checked="" type="checkbox"/> AU21256987	B/L	Draft Waybill	AG1219199	Review sent	15/08/11	
<input type="checkbox"/> DE4126585	Notice of Arrival	Vessel Delay	TI6166544		05/09/11	
<input type="checkbox"/> IN828E-USNYC	Notice of Arrival	Cargo at Port	SG2249243		14/10/11	
<input type="checkbox"/> TX144W-USLGB	Invoice	Freight	SG2250113	New	08/02/11	
<input type="checkbox"/> FREX025652						

- Document ref.
- Booking & B/L ref.
- Invoice ref.

**Filter**

Export / Import

Export (252)  
Import (130)

Published / Uploaded

Since last connction (12)  
Last 24H (10)  
Last 3 days (14)  
Last week (22)  
Last month (32)

Category

Booking Confirmation (12)  
Loading Confirmation (10)  
Release Confirmation (14)  
B/L (22)  
More ...

B/L Status

# Shipping Documents

Document Dashboard

Language: English

Restore

Back 4/5 Next

After filtering and getting the desired documents, I can perform a number of functions in this page.

## Document Dashboard

Booking ref **SG2250113, AG1219199, TI6166544 and 15 more** ✕

Published / Uploaded **Last month** ✕

- Document ref.
- Booking & B/L ref.
- Invoice ref.

**Filter**

Export / Import

[Export \(252\)](#)  
[Import \(130\)](#)

Published / Uploaded

[Since last connction \(12\)](#)  
[Last 24H \(10\)](#)  
[Last 3 days \(14\)](#)  
[Last week \(22\)](#)  
[Last month \(32\)](#)

Category

[Booking Confirmation \(12\)](#)  
[Loading Confirmation \(10\)](#)  
[Release Confirmation \(14\)](#)  
[B/L \(22\)](#)  
[More ...](#)

B/L Status

Actions

- Mass Open
- Mass Approval
- Quick Approval
- Delete

	Category	Type	Booking Ref.	Status	Published/Uploaded	
<input type="checkbox"/>	B/L	Draft Negotiable	<a href="#">SG2249243</a>	To be reviewed	14/10/11	
<input type="checkbox"/>	Booking Conf.		<a href="#">SG2250113</a>		08/02/11	
<input checked="" type="checkbox"/>	B/L				08/11	
<input checked="" type="checkbox"/>	B/L				08/11	
<input type="checkbox"/>	Notice of Arrival				09/11	
<input type="checkbox"/>	Notice of Arrival	Cargo at Port	<a href="#">SG2249243</a>		14/10/11	
<input type="checkbox"/>	Invoice	Freight	<a href="#">SG2250113</a>	New	08/02/11	



The difference between **Mass Approval** and **Quick Approval** options is that **Quick Approval** will approve my Drafts straight away while **Mass Approval** will guide me through the review of the selected Drafts and allow me to submit remarks on them.



# Shipping Documents

Document Dashboard

Language: English

Restore

Back 4/5 Next

After filtering and getting the desired documents, I can perform a number of functions in this page.

## Document Dashboard

Booking ref **SG2250113, AG1219199, TI6166544 and 15 more** ✕

Published / Uploaded **Last month** ✕

- Document ref.
- Booking & B/L ref.
- Invoice ref.

Filter

Actions

- Mass Open
- Mass Approval
- Quick Approval
- Delete

Category	Type	Booking Ref.	Status	Published/Uploaded	
B/L	Draft Negotiable	SG2249243	To be reviewed	14/10/11	
Booking Conf.		SG2250113		08/02/11	
		BB4594665	Approved	13/08/11	
		AG1219199	Review sent	15/08/11	
		TI6166544		05/09/11	
IN828E-USNYC	Notice of Arrival	Vessel Delay			
TX144W-USLGB	Notice of Arrival	Cargo at Port		14/10/11	
FREX025652	Invoice	Freight	New	08/02/11	

The **Delete** feature helps me delete a document that was previously uploaded. This option is only available for documents I have uploaded.

Export / Import

Export (252)  
Import (130)

Published / Uploaded

Since last connction (12)  
Last 24H (10)  
Last 3 days (14)  
Last week (22)  
Last month (32)

Category

Booking Confirmation (12)  
Loading Confirmation (10)  
Release Confirmation (14)  
B/L (22)  
More ...

B/L Status

# Shipping Documents

Document Dashboard

Language: English

Restore

Back 5/5 Next

There are a number of different documents within the scope of Shipping Documents. I will look at Booking and B/L documents in detail. Here, I take a brief look at Delivery Order. This page can be accessed from the **Document Dashboard** page.

The **Delivery Order (DO)** page is used by me to pick up my container at the terminal. **DO** is a note from the Carrier ordering the terminal to release the boxes.

## Delivery Order - RG257W-USNYC

Open



File PDF  
Page(s) 3  
Size 521 Ko

POL **Le Havre, FR**  
POD **New York, US**

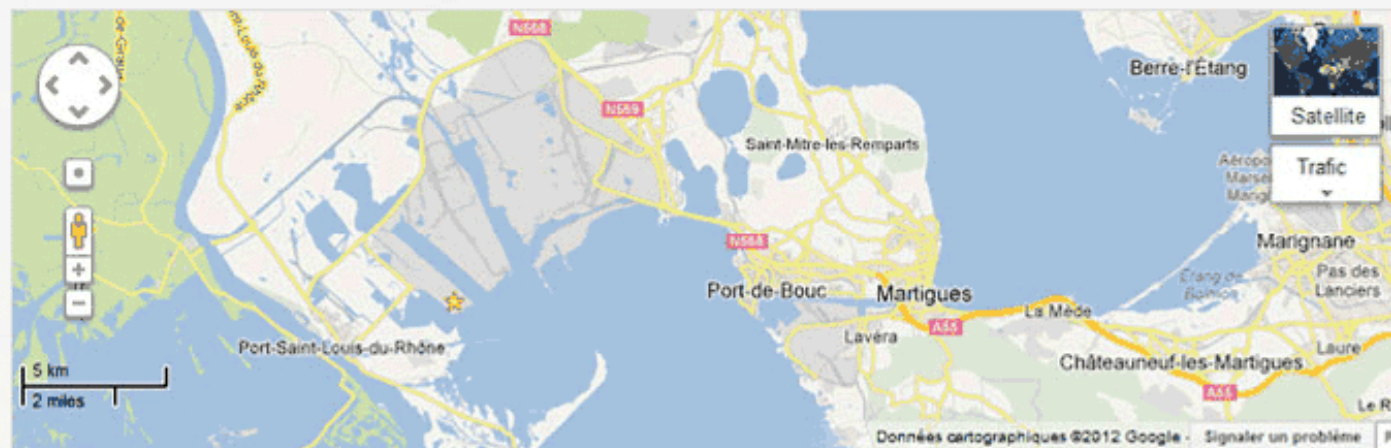
For container **ECMU2358968**  
Issued by **CMA CGM America LLC**  
On **12/02/2012 4:21 PM**

B/L number **FR01256589**  
Booking number **LVH057372B**  
Voyage number **RG256E**

⚠ Thank you to pick up your container before Mon 21st of April or demurrage charges will apply.

### Return location

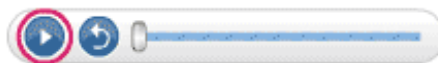
Please return the empty container(s) to this location.



**ECMU2358968**

**SEAYARD TERMINAL**  
MOLE GRAVELEAU DARSE 2  
FOS SUR MER 13270, FRANCE

Turn in Ref **ZZZZXP12**





# Shipping Documents

Document Dashboard

Language: English

Restore

Back 5/5 Next

There are a number of different documents within the scope of Shipping Documents. I will look at Booking and B/L documents in detail. Here, I take a brief look at Delivery Order. This page can be accessed from the **Document Dashboard** page.

The **Delivery Order (DO)** page is used by me to pick up my container at the terminal. **DO** is a note from the Carrier ordering the terminal to release the boxes.

## Delivery Order - RG257W-USNYC

Open



File PDF  
Page(s) 3  
Size 521 Ko

POL **Le Havre, FR**  
POD **New York, US**

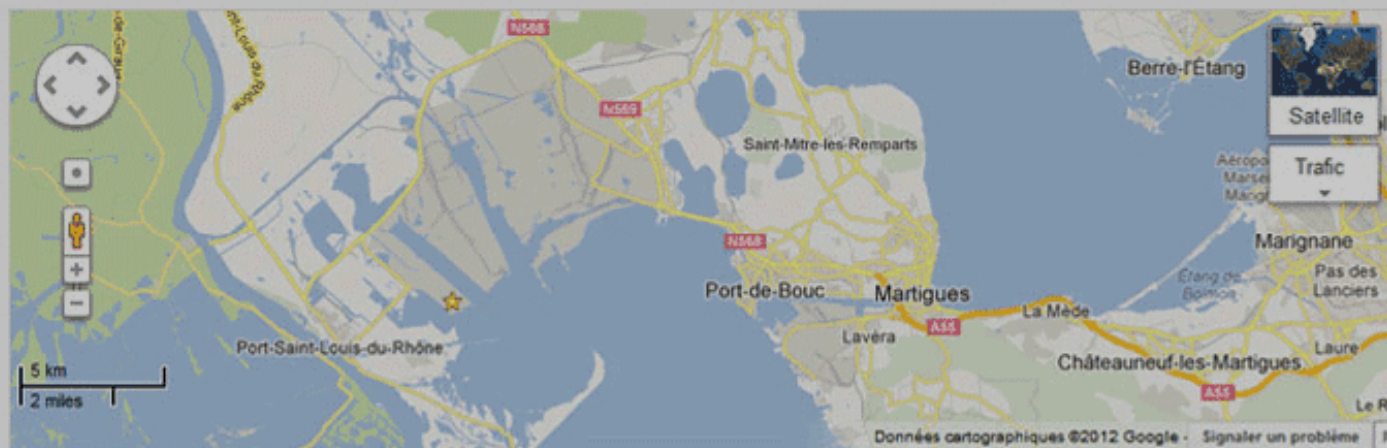
For container **ECMU2358968**  
Issued by **CMA CGM America LLC**  
On **12/02/2012 4:21 PM**

B/L number **FR01256589**  
Booking number **LVH057372B**  
Voyage number **RG256E**

Thank you to pick up your container(s) at the terminal. Please refer to the terminal's website for more information.

### Return location

Please return the empty container(s) to this location.



**ECMU2358968**

**SEAYARD TERMINAL**

MOLE GRAVELEAU DARSE 2  
FOS SUR MER 13270, FRANCE

Turn in Ref **ZZZZXP12**

I can get a summary of the booking details here.



# Shipping Documents

Document Dashboard

Language: English

Restore

Back 5/5 Next

There are a number of different documents within the scope of Shipping Documents. I will look at Booking and B/L documents in detail. Here, I take a brief look at Delivery Order. This page can be accessed from the **Document Dashboard** page.

The **Delivery Order (DO)** page is used by me to pick up my container at the terminal. **DO** is a note from the Carrier ordering the terminal to release the boxes.

## Delivery Order - RG257W-USNYC

Open



File PDF  
Page(s) 3  
Size 521 Ko

POL **Le Havre, FR**  
POD **New York, US**

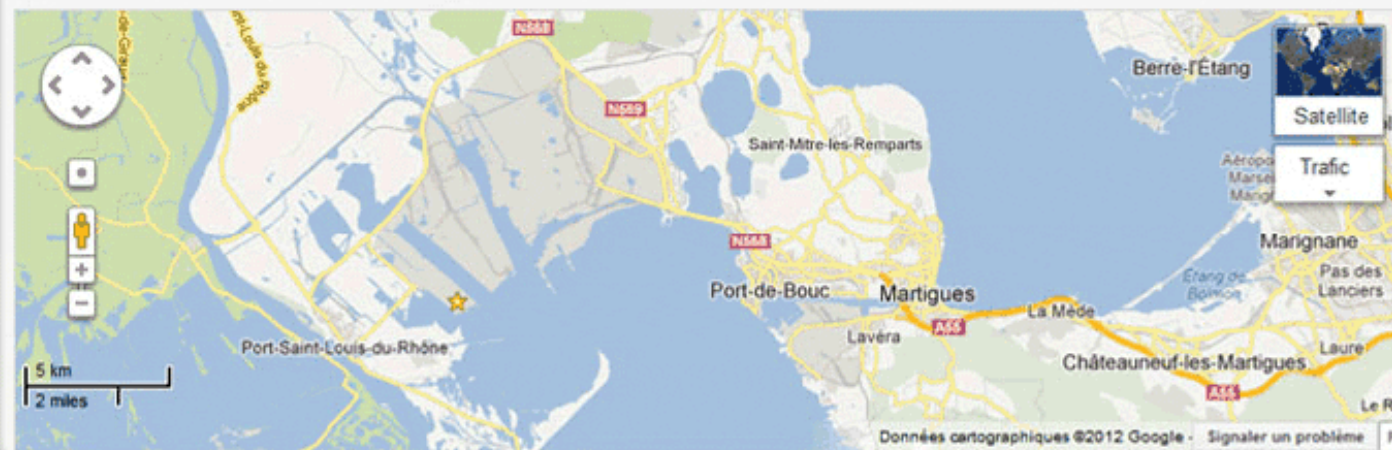
For container **ECMU2358968**  
Issued by **CMA CGM America LLC**  
On **12/02/2012 4:21 PM**

B/L number **FR01256589**  
Booking number **LVH057372B**  
Voyage number **RG256E**

⚠ Thank you to pick up your container before Mon 21st of April or demurrage charges will apply.

### Return location

Please return the empty container(s) to this location.



I see here the return address of the container together with a map of the location.

**ECMU2358968**

**SEAYARD TERMINAL**  
MOLE GRAVELEAU DARSE 2  
FOS SUR MER 13270, FRANCE

Turn in Ref **ZZZZXP12**

# Shipping Documents

Document Dashboard

Language: English

Restore

Back 5/5 Next

There are a number of different documents within the scope of Shipping Documents. I will look at Booking and B/L documents in detail. Here, I take a brief look at Delivery Order. This page can be accessed from the **Document Dashboard** page.

The **Delivery Order (DO)** page is used by me to pick up my container at the terminal. **DO** is a note from the Carrier ordering the terminal to release the boxes.

## Delivery Order - RG257W-USNYC

Open



File PDF  
Page(s) 3  
Size 521 Ko

POL Le Havre, FR  
POD New York, US

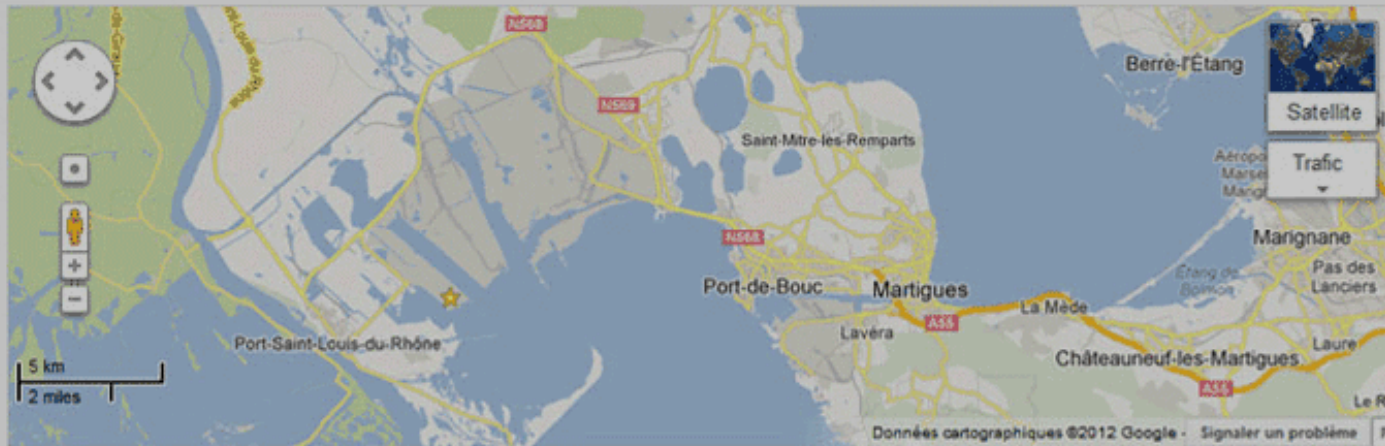
For container ECMU2358968 B/L number F00125658  
Issued by CMA CGM  
On 12/02/20

This option helps me open a PDF document with the Delivery Order details.

⚠ Thank you to pick up your container before Mon 21st of April or demurrage charges will apply.

### Return location

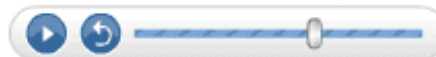
Please return the empty container(s) to this location.



ECMU2358968

SEAYARD TERMINAL  
MOLE GRAVELEAU DARSE 2  
FOS SUR MER 13270, FRANCE

Turn in Ref ZZZZZXP12



# Shipping Documents

Document Dashboard

Language: English

Restore

Back 5/5 Next

There are a number of different documents within the scope of Shipping Documents. I will look at Booking and B/L documents in detail. Here, I take a brief look at Delivery Order. This page can be accessed from the **Document Dashboard** page.

The **Delivery Order (DO)** page is used by me to pick up my container at the terminal. **DO** is a note from the Carrier ordering the terminal to release the boxes.

## Delivery Order - RG257W-USNYC

Open



File PDF  
Page(s) 3  
Size 521 Ko

POL **Le Havre, FR**  
POD **New York, US**

For container **ECMU2358968**  
Issued by **CMA CGM America LLC**  
On **12/02/2012 4:21 PM**

B/L number **FR01256589**  
Booking number **LVH057372B**  
Voyage number **RG256E**

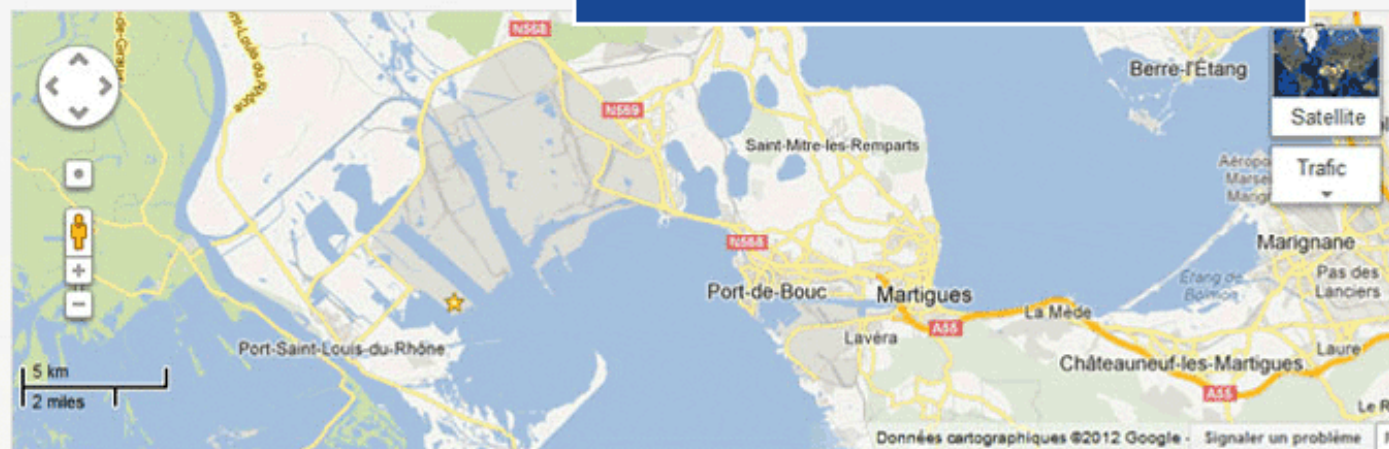
⚠ Thank you to pick up your container before Mon 21st of April or demurrage charges will apply.

### Return location

Please return the empty container(s) to this location



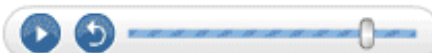
The **DO** page will be visible to me only when it is used in my country.



**ECMU2358968**

**SEAYARD TERMINAL**  
MOLE GRAVELEAU DARSE 2  
FOS SUR MER 13270, FRANCE

Turn in Ref **ZZZZXP12**





# Shipping Documents

Document Dashboard

Language: English

Restore

Back 5/5 Next

There are a number of different documents within the scope of Shipping Documents. I will look at Booking and B/L documents in detail. Here, I take a brief look at Delivery Order. This page can be accessed from the **Document Dashboard** page.

The **Delivery Order (DO)** page is used by me to pick up my container at the terminal. **DO** is a note from the Carrier ordering the terminal to release the boxes.

## Delivery Order - RG257W-USNYC

Open



File PDF  
Page(s) 3  
Size 521 Ko

POL Le Havre, FR  
POD New York, US

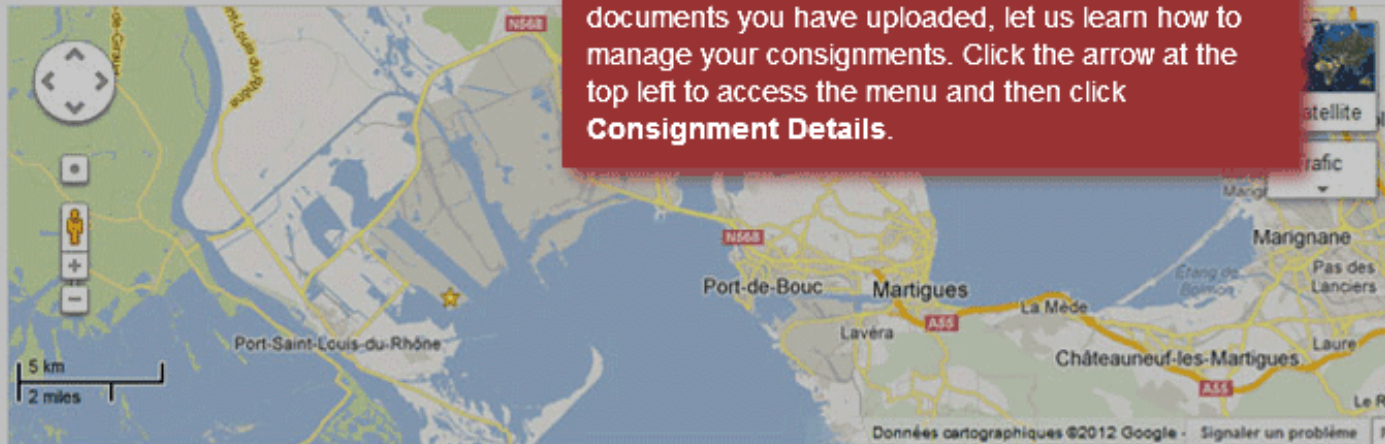
For container ECMU2358968  
Issued by CMA CGM America LLC  
On 12/02/2012 4:21 PM

B/L number FR01256589  
Booking number LVH057372B  
Voyage number RG256E

⚠ Thank you to pick up your container before Mon 21st of April or demurrage charges will apply.

### Return location

Please return the empty container(s) to this location:

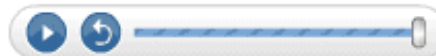


Now that you know how to view and filter the documents you have uploaded, let us learn how to manage your consignments. Click the arrow at the top left to access the menu and then click **Consignment Details**.

ECMU2358968

SEAYARD TERMINAL  
MOLE GRAVELEAU DARSE 2  
FOS SUR MER 13270, FRANCE

Turn in Ref ZZZZZXP12



# Shipping Documents



Consignment Details

Language: English

Restore



General

Split Booking

Transport Plan

Cargo Details

NVOCC

US Import

Click each tab to view how to manage shipment details.

Back 1/2 Next

When I select a Booking Ref., I am taken to the **Consignment details** page. There are several tabs in this page.

Bkg LHV0576372 ★

Actions

Reuse Booking

16 Documents available

Voyage number **RtG256E**

Local Voyage Ref. **056N**

Booking **Booked**  
B/L **Available**

POL **Le Havre, FR**

Receipt **Paris, FR**

My reference **MYREF230652**

POD **New York, US**

Delivery -

B/L number **FR01256589**

General Transport Plan Cargo details Parties NVOCC US import Container tracking Historic

Bookin

I can see the consignment banner and the details here. There are three sections within the activity details: **Booking, BL and Payment Options.**

Booking Number **LHV0576372**

My reference **MYREF230652**

Pre Carriage **Carrier Haulage**

Export Movement Term **Door**

SCAC/BL Reference **CMDU FR01256589**

MRN **N/A**

Booking Agency **CMA-CGM**

Container(s) Requested **3**

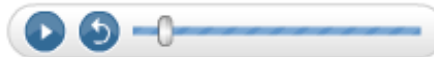
Container(s) Assigned **3**

On Carriage **Merchant Haulage**

Import Movement Term **Port**

Document(s)

Booking confirmation (1)



# Shipping Documents



Consignment Details

Language: English

Restore



General

Split Booking

Transport Plan

Cargo Details

NVOCC

US Import

Click each tab to view how to manage shipment details.

Back 1/2 Next

When I select a Booking Ref., I am taken to the **Consignment details** page. There are several tabs in this page.

Bkg LHV0576372 ★

Actions

Reuse Booking

16 Documents available

Booking **Booked**  
B/L **Available**

Voyage number **RtG256E**

Local Voyage

POL **Le Havre, FR**

Receipt

POD **New York, US**

Delivery

B/L number **FR01256589**

I can use **Reuse Booking** to get an identical page.

General

Transport plan

Cargo details

Parties

NVOCC

US import

Container tracking

Historic

## Booking

Booking Party **PEUGEOT AUTOMOBILES**  
Booking Number **LHV0576372**  
My reference **MYREF230652**  
Pre Carriage **Carrier Haulage**  
Export Movement Term **Door**  
SCAC/BL Reference **CMDU FR01256589**  
MRN **N/A**

Booking Agency **CMA-CGM**  
Container(s) Requested **3**  
Container(s) Assigned **3**  
On Carriage **Merchant Haulage**  
Import Movement Term **Port**

Document(s)

Booking confirmation (1)





# Shipping Documents



Consignment Details

Language: English

Restore



General

Split Booking

Transport Plan

Cargo Details

NVOCC

US Import

Click each tab to view how to manage shipment details.

Back 1/2 Next

When I select a Booking Ref., I am taken to the **Consignment details** page. There are several tabs in this page.

Bkg LHV0576372 ★

Actions

Reuse Booking

16 Documents available

Voyage number **RtG256E**

Local Voyage Ref. **056N**

Booking **Booked**  
B/L **Available**

POL **Le Havre, FR**  
POD **New York, US**

Receipt **Paris, FR**  
Delivery -

My reference **MYREF230652**  
B/L number **FR01256589**

General

Transport plan

Cargo details

Parties

NVOCC

US import

Container tracking

Historic

## Booking

Booking Party **PEUGEOT AUTOMOBILES**  
Booking Number **LHV0576372**  
My reference **MYREF230652**  
  
Pre Carriage **Carrier Haulage**  
Export Movement Term **Door**  
SCAC/BL Reference **CMDU FR01256**  
MRN **N/A**

Booking Agency **CMA-CGM**  
Container(s) Requested **3**  
Container(s) Assigned **3**  
Type **Merchant Haulage**  
In **Port**

All details linked to the Booking are available to me from the banner. I can go to the Booking confirmation document using this link.

Document(s)

[Booking confirmation \(1\)](#)



# Shipping Documents



Consignment Details

Language: English



Restore



General

Split  
Booking

Transport  
Plan

Cargo  
Details

NVOCC

US Import

Click each tab to view how to manage shipment details.


Back 1/2 Next

When I select a Booking Ref., I am taken to the **Consignment details** page. There are several tabs in this page.

BL

Bl number **FR01256589**  
BL Type **Negotiable**  
NVOCC **No**

Place of issue **Le Havre**  
Date of issue **01 Apr 2012**  
OBL in 3rd place **No**

 Document(s) [BL \(2\)](#)

Pay

All B/L details are available to me from the banner. I can even go to the B/L documents using the given link.

Payment location **LE HAVRE, FR (Prepaid)**  
Freight payer **SHIPPER**

 Document(s) [Invoice \(1\)](#)



# Shipping Documents



Consignment Details

Language: English

Restore



General

Split  
Booking

Transport  
Plan

Cargo  
Details

NVOCC

US Import

[Click each tab to view how to manage shipment details.](#)

Back 1/2 Next

When I select a Booking Ref., I am taken to the **Consignment details** page. There are several tabs in this page.

BL

Bl number **FR01256589**  
BL Type **Negotiable**  
NVOCC **No**

Place of issue **Le Havre**  
Date of issue **01 Apr 2012**  
OBL in 3rd place **No**

This shows me how the payment was made. I can download the invoice when I select the given link.

Payment terms & comments

Shipping (inco)terms **CNF (Prepaid up to POD)**

Payment location **LE HAVRE, FR (Prepaid)**  
Freight payer **SHIPPER**

Document(s) [Invoice \(1\)](#)



# Shipping Documents



Consignment Details

Language: English

Restore

General

Split Booking

Transport Plan

Cargo Details

NVOCC

US Import

Click each tab to view how to manage shipment details.

Back 2/2 Next

I have access to seven possible actions.

## Bkg LHV0576372 ★

16 Documents available

Booking **Booked**  
B/L **Available**

Voyage number **RtG256E**

Local Voyage Ref. **C**

POL **Le Havre, FR**  
POD **New York, US**

Receipt **Paris, FR**  
Delivery **-**

- Actions
- Modify Booking
- Cancel Booking
- Submit/Consult SI 652 89
- Upload new document
- Print
- Contact Customer Service
- Contact Agency

Reuse Booking

General Transport plan Cargo details Parties NVOCC US import

### Booking

Booking Party **PEUGEOT AUTOMOBILES**  
Booking Number **LHV0576372**  
My reference **MYREF230652**

Pre Carriage **Carrier Haulage**  
Export Movement Term **Door**  
SCAC/BL Reference **CMDU FR01256589**  
MRN **N/A**

I can perform actions like modifying and canceling the Booking and submitting or consulting the Shipping Instructions (SI) using these options. I can even upload a new document or print this page. Should I choose to contact the Customer Service or the Agency, I can use the given options.

Document(s) [Booking confirmation \(1\)](#)



# Shipping Documents



Consignment Details

Language: English

Restore



General

Split  
Booking

Transport  
Plan

Cargo  
Details

NVOCC

US Import

Click each tab to view how to manage shipment details.

Another point I can check in the **Consignment details** page is see if the booking is split.

Bkg LHV0576372 ★



This is a split booking. Original booking reference is LHV0576372.  
Other split bookings of the original booking reference are :  
LHV0576372B

ctions

Reuse Booking

16 Documents available

Booking **Booked**  
B/L **Available**

This icon indicates to me whether the shipment is split.

Page Ref. **056N**

Paris, FR

My reference **MYREF230652**  
B/L number **FR01256589**

General

Transport plan

Cargo details

Parties

NVOCC

US import

Container tracking

Historic

## Booking

Booking Party **PEUGEOT AUTOMOBILES**  
Booking Number **LHV0576372**  
My reference **MYREF230652**  
Pre Carriage **Carrier Haulage**  
Export Movement Term **Door**

Booking Agency **CMA-CGM**  
Container(s) Requested **3**  
Container(s) Assigned **3**  
On Carriage **Merchant Haulage**  
Import Movement Term **Port**



# Shipping Documents



Consignment Details

Language: English

Restore



General

Split  
Booking

Transport  
Plan

Cargo  
Details

NVOCC

US Import

Click each tab to view how to manage shipment details.

Once my booking is in place, I need to know the details of my transport plan. There are five sections within the **Transport plan** tab: **Export, Import, Collection, Delivery, Pick up empty location** and **Return Full location**.

Bkg LHV0576372 ★

Actions

Reuse Booking

16 Documents available

Voyage number **RtG256E**

Local Voyage Ref. **056N**

Booking **Booked**  
B/L **Available**

POL **Le Havre, FR**  
POD **New York, US**

Receipt **Paris, FR**  
Delivery -

My reference **MYREF230652**  
B/L number **FR01256589**

General

**Transport plan**

Cargo details

Parties

NVOCC

US import

Container tracking

Historic

## Export

Export voyage **FL325E**  
Export vessel **CMA CGM LA PEROUSE**  
Export local voyage **N/A**  
Pre carriage **Merchant haulage**

Export movement term **Door**  
Terminal at POL **TERMINAL DE FRANCE**  
Sail date at POL **30 Apr 2012 21:00**

Document(s) [General export notice \(3\)](#) [Loading Confirmation \(3\)](#)

I can view the Import and Export details in these sections.

## Import

Import voyage **GX356W**  
Import vessel **WESTERTALNY256**  
Import local voyage **Merchant haulage**  
On carriage **Port**

Import movement term **SEAYARD TERMINAL**  
Terminal at POD **30 May 2012 15:05 (Local)**  
ETA at POL **30 May 2012 15:05 (UTC)**

Document(s) [Arrival notice \(3\)](#) [Delivery order \(3\)](#)





# Shipping Documents



Consignment Details

Language: English

Restore



General

Split  
Booking

Transport  
Plan

Cargo  
Details

NVOCC

US Import

Click each tab to view how to manage shipment details.

Once my booking is in place, I need to know the details of my transport plan. There are five sections within the **Transport plan** tab: **Export, Import, Collection, Delivery, Pick up empty location** and **Return Full location**.

Bkg LHV0576372 ★

Actions

Reuse Booking

16 Documents available

Booking **Booked**  
B/L **Available**

Voyage number **RtG256E**

Local Voyage Ref. **056N**

POL **Le Havre, FR**

Receipt **Paris, FR**

My reference **MYREF230652**

POD **New York, US**

Delivery -

B/L number **FR01256589**

General

**Transport plan**

Cargo details

Parties

NVOCC

US import

Container tracking

Historic

## Export

Export voyage **FL325E**  
Export vessel **CMA CGM LA PEROUSE**  
Export local voyage **N/A**  
Pre carriage **Merchant haulage**

Export movement term **Door**  
Terminal at POL **TERMINAL DE FRANCE**  
Sail date at POL **30 Apr 2012 21:00**

Document(s) [General export notice \(3\)](#) [Loading Confirmation \(3\)](#)

## Import

Import voyage **G**  
Import vessel **W**  
Import local voyage **M**  
On carriage **P**

Import movement term **SEAYARD TERMINAL**  
Terminal at POD **30 May 2012 15:05 (Local)**  
ETA at POL **30 May 2012 15:05 (UTC)**

Document(s) [Arrival notice \(3\)](#) [Delivery order \(3\)](#)



I can use these links to view the respective documents.

# Shipping Documents



Consignment Details

Language: English



Restore



General

Split  
Booking

Transport  
Plan

Cargo  
Details

NVOCC

US Import

[Click each tab to view how to manage shipment details.](#)

Once my booking is in place, I need to know the details of my transport plan. There are five sections within the **Transport plan** tab: **Export, Import, Collection, Delivery, Pick up empty location** and **Return Full location**.

## Collection

Name **PEUGEOT - SITE DE PRODUCTION n°32** Zip **85000**  
Address **18 avenue Jean Giono** City **LA ROCHE-SUR-YON**  
**Zone industrielle du Lac** Country **FRANCE**  
Required date **13/04/2102 8:00 AM**

## Delivery

Name **EUROPEAN MOTORS CO** Zip **IL 60602**  
Address **4556, North Electric Avenue** City **CHICAGO, ILLINOIS**  
Required date **30/04/2012 9:00 AM** Country **UNITED STATES**

## Pick up empty location

Here, I see the details of Collection and Delivery of the cargo.

Display ▼

Location	Address	City	Contact	Phone number	Size / Type	Container number
EUROFOS TERMINAL	MOLE GRAVELEAU DARSE 2 FOS SUR MER 13270, FRANCE	FOS-SUR-MER		+33 6 00 00 00 00	1 x 20ST	ECMU1254352
SEAYARD	MOLE GRAVELEAU DARSE 2 FOS SUR MER 13270, FRANCE	FOS-SUR-MER		+33 6 00 00 00 00	2 x 20ST	ECMU1234783 ECMU1253401



# Shipping Documents



Consignment Details

Language: English



Restore



General

Split  
Booking

Transport  
Plan

Cargo  
Details

NVOCC

US Import

[Click each tab to view how to manage shipment details.](#)

Once my booking is in place, I need to know the details of my transport plan. There are five sections within the **Transport plan** tab: **Export, Import, Collection, Delivery, Pick up empty location** and **Return Full location**.

## Collection

Name PEUGEOT - SITE DE PRODUCTION n°32  
Address 18 avenue Jean Giono  
Zone industrielle du Lac  
Required date 13/04/2102 8:00 AM  
Zip 85000  
City LA ROCHE-SUR-YON  
Country FRANCE

## Delivery

Name EUROPEAN MOTORS CO  
Address 4556, North Electric Avenue  
Zip IL 60602  
City CHICAGO, ILLINOIS  
Country UNITED STATES

## Pick up

This is the place where I will pick up the empty container.

Display

Location	Address	City	Contact	Phone number	Size / Type	Container number
EUROFOS TERMINAL	MOLE GRAVELEAU DARSE 2 FOS SUR MER 13270, FRANCE	FOS-SUR-MER		+33 6 00 00 00 00	1 x 20ST	ECMU1254352
SEAYARD	MOLE GRAVELEAU DARSE 2 FOS SUR MER 13270, FRANCE	FOS-SUR-MER		+33 6 00 00 00 00	2 x 20ST	ECMU1234783 ECMU1253401



# Shipping Documents



Consignment Details

Language: English

Restore



General

Split  
Booking

Transport  
Plan

Cargo  
Details

NVOCC

US Import

Click each tab to view how to manage shipment details.

Once my booking is in place, I need to know the details of my transport plan. There are five sections within the **Transport plan** tab: **Export, Import, Collection, Delivery, Pick up empty location** and **Return Full location**.

Return full location



**SEAYARD TERMINAL**

MOLE GRAVELEAU DARSE 2  
FOS SUR MER 13270, FRANCE

This map shows me the terminal location.



# Shipping Documents



Consignment Details

Language: English

Restore

General

Split Booking

Transport Plan

Cargo Details

NVOCC

US Import

Click each tab to view how to manage shipment details.

Next is the **Cargo details** tab which displays the equipment list for containerized cargo. If the shipment is for unconventional cargo (RoRo or loose), then this list will not be displayed. Instead a message will be displayed "Cargo details not available".

Bkg LHV0576372 ★

Actions

Reuse Booking

16 Documents available

Voyage number **RtG256E**

Local Voyage Ref. **056N**

Booking **Booked**  
B/L **Available**

POL **Le Havre, FR**

Receipt **Paris, FR**

My Reference **MYREF230652**

B/L number **FR01256589**

I can see the **Hazardous, Fumigation and Reefer** icons.

General

US import

Container tracking

Historic

## Equipment list

Container	Type	H <sup>z</sup>	F <sup>um</sup>	Ree <sup>f</sup>	Seal	Commodity	Description	Piece count & Package	Cargo Weight	Cargo volume
ECMU1234783	20ST				A7856ST	912336	OREILLERS EN PLUMES	200 x CTN	7 230 KGM	26 MTQ
ECMU1253401	20ST				B2545ST	912358	MATELAS ET SOMM...	225 x CTN	8 230 KGM	28 MTQ
ECMU1253401	20ST					912358	MATELAS ET SOMM...	325 x CTN	8 520 KGM	28 MTQ
ECMU1234783	40ST				A7856ST	912336	OREILLERS EN PLUMES	225 x CTN	8 230 KGM	28 MTQ
ECMU1234783	40ST				C6589ST	912336	OREILLERS EN PLUMES	325 x CTN	8 5200 KGM	28 MTQ
<b>Grand Total Cargo</b>	<b>5</b>								<b>40 730 KGM</b>	<b>138 MTQ</b>

Total TEU: 7



# Shipping Documents



Consignment Details

Language: English

Restore

General

Split Booking

Transport Plan

Cargo Details

NVOCC

US Import

Click each tab to view how to manage shipment details.

Next is the **Cargo details** tab which displays the equipment list for containerized cargo. If the shipment is for unconventional cargo (RoRo or loose), then this list will not be displayed. Instead a message will be displayed "Cargo details not available".

Bkg LHV0576372 ★

Actions

Reuse Booking

16 Documents available

Booking **Booked**  
B/L **Available**

Voyage number **RtG256E**

Local Voyage Ref. **056N**

POL **Le Havre, FR**  
POD **New York, US**

Receipt **Paris, FR**  
Delivery -

My Reference **MYREF230652**  
B/L number **FR01256589**

General

Transport plan

**Cargo details**

Parties

NVOCC

US import

Container tracking

Historic

## Equipment list

Container	Type	Hz	Fum	Reef	Seal	Commodity	Description	Piece count & Package	Cargo Weight	Cargo volume	
ECMU1234783	20ST				A7856ST	912336	OREILLERS EN PLUMES	200 x CTN	7 230 KGM	26 MTQ	
ECMU1253401	20ST				B2545ST	912358	MATELAS ET SOMM...	225 x CTN	8 230 KGM	28 MTQ	
						912358	MATELAS ET SOMM...	325 x CTN	8 520 KGM	28 MTQ	
					856ST	912336	OREILLERS EN PLUMES	225 x CTN	8 230 KGM	28 MTQ	
					589ST	912336	OREILLERS EN PLUMES	325 x CTN	8 520 KGM	28 MTQ	
<b>and Total Cargo</b>									<b>5</b>	<b>40 730 KGM</b>	<b>138 MTQ</b>

Total TEU is calculated at the bottom of the page. I can see that here it is 7.

Total TEU: 7





# Shipping Documents



Consignment Details

Language: English

Restore



General

Split  
Booking

Transport  
Plan

Cargo  
Details

NVOCC

US Import

Click each tab to view how to manage shipment details.

The next tab is Non-Vessel Owning Common Carrier (**NVOCC**) in case the cargo is being delivered by one.

Bkg LHV0576372 ★

Actions

Reuse Booking

16 Documents available

Voyage number **RtG256E**

Local Voyage Ref. **056N**

Havre, FR  
New York, US

Receipt **Paris, FR**  
Delivery -

My reference **MYREF230652**  
B/L number **FR01256589**

I can see the Master B/L on this page.

General

Transport plan

Cargo details

Parties

**NVOCC**

US import

Container tracking

Historic

Master BL

Reference **EG1312675**

NVOCC BL(s) **3**

NVOCC list

NVOCC B/L number	House BL ref	Package	Container number	Piece count
EG1315595	Housebill1	BL	CMAU1230722	11
EG1315596	Housebill2	BL	CMAU1230722	11
EG1315597	Housebill3	BL	CMAU1230722	12



# Shipping Documents



Consignment Details

Language: English

Restore



General

Split  
Booking

Transport  
Plan

Cargo  
Details

NVOCC

US Import

Click each tab to view how to manage shipment details.

The next tab is Non-Vessel Owning Common Carrier (**NVOCC**) in case the cargo is being delivered by one.

Bkg LHV0576372 ★

Actions

Reuse Booking

16 Documents available

Booking **Booked**  
B/L **Available**

Voyage number **RtG256E**

Local Voyage Ref. **056N**

POL **Le Havre, FR**  
POD **New York, US**

Receipt **Paris, FR**  
Delivery -

My reference **MYREF230652**  
B/L number **FR01256589**

All reference numbers against their particular containers are listed here.

details Parties **NVOCC** US import Container tracking Historic

reference **EG1312675** NVOCC BL(s) **3**

NVOCC list

NVOCC B/L number	House BL ref	Package	Container number	Piece count
EG1315595	Housebill1	BL	CMAU1230722	11
EG1315596	Housebill2	BL	CMAU1230722	11
EG1315597	Housebill3	BL	CMAU1230722	12



# Shipping Documents



Consignment Details

Language: English

Restore

General

Split Booking

Transport Plan

Cargo Details

NVOCC

US Import

Click each tab to view how to manage shipment details.

The next tab is Non-Vessel Owning Common Carrier (**NVOCC**) in case the cargo is being delivered by one.

**Bkg LHV0576372** ★

Actions

Reuse Booking

16 Documents available

Booking **Booked**  
B/L **Available**

Voyage number **RtG256E** Local Voyage Ref. **056N**

My reference **MYREF230652**  
B/L number **FR01256589**



- This tab is visible to me only when the following conditions are met:
- The B/L is a NVOCC Master non Automated
  - There is at least one valid House Bill entered against it
  - The customer is signed in as a company that appears either as Consignee, Notify or Forwarder on the B/L

If either of the first two conditions above is not met, then the page will show a message "No NVOCC details on this consignment". If the third condition is the only one not met, then the page will show a message "You do not have rights to consult NVOCC details on this consignment".

General Transport plan

Master BL

Reference **EG1312675** NVOCC BL

NVOCC list

NVOCC B/L number	House Bill
EG1315595	House Bill
EG1315596	House Bill
EG1315597	House Bill

Container tracking Historic

Container number	Piece count
1230722	11
1230722	11
1230722	12



# Shipping Documents



Consignment Details

Language: English

Restore

General

Split  
Booking

Transport  
Plan

Cargo  
Details

NVOCC

US Import

[Click each tab to view how to manage shipment details.](#)

The rules regarding US and Canada imports are different in comparison to other countries. So there is a separate tab for US imports. This tab contains information only for B/Ls discharging in US and Canada.

Bkg LHV0576372 ★

Actions

Reuse Booking

16 Documents available

Voyage number **RtG256E**

Local Voyage Ref. **056N**

Booking **Booked**

POL **Le Havre, FR**  
**New York, US**

Receipt **Paris, FR**  
Delivery -

My reference **MYREF230652**  
B/L number **FR01256589**

I see a summary of information related to Customs as well as release of the consignment.

General Transport plan Cargo Details Parties NVOCC **US import** Container tracking Historic

## Customs & release information

This BL has been **fully released** on **18 jan 2012** (UTC/GMT)

Agriculture Hold **No**  
Customs Hold **No**  
Other Hold **No**  
OBL Received **Waybill**  
BL Piece Count **2072**

IT Number -  
IT Destination -  
IT Issued Date -



# Shipping Documents



Consignment Details

Language: English

Restore

General

Split  
Booking

Transport  
Plan

Cargo  
Details

NVOCC

US Import

[Click each tab to view how to manage shipment details.](#)

The rules regarding US and Canada imports are different in comparison to other countries. So there is a separate tab for US imports. This tab contains information only for B/Ls discharging in US and Canada.

## Customs details

Realease quantity **2771**      BL quantity **2072**

Entry number	Date	Disposition Code
+ WU670442074	18 Jan 2012 16:54	1C - Entered and released: General examination
+ V3816578180	11 Jan 2012 16:28	12 - Arrival of in-bond - bill of lading
- V3816578180	09 Jan 2012 08:24	11 - In-bond movement authorized: Bill of landing open
<b>Location</b> PORT HURON, MI	<b>Piece count</b> 674	<b>Remarks</b> CMA-CGM AMERICA LLC AMS FILER BOL NUMBER: 000018983214 ASSOCIATED CONTAINER: CMAU412170
+ V3816578198	09 Jan 2012 08:24	11 - In-bond movement authorized: Bill of landing open

## Pick up full information

Container number	at rail ramp)	Pick up number
+ ECMU958123		220497
- CMAU4121704	15 Jan 2012	481567
<b>Pick up location</b> CN-DETROIT, 600 FERN ST - FERNDAL UNITED STATES		
+ CMAU5617896	16 Jan 2012	805300

I see the status of each container in Customs by looking at the disposition code recorded against each entry number.





# Shipping Documents



Consignment Details

Language: English

Restore



General

Split  
Booking

Transport  
Plan

Cargo  
Details

NVOCC

US Import

[Click each tab to view how to manage shipment details.](#)

The rules regarding US and Canada imports are different in comparison to other countries. So there is a separate tab for US imports. This tab contains information only for B/Ls discharging in US and Canada.

## Customs details

Release quantity 2771

BL quantity 2072

Entry number	Date	Disposition Code
+ WU670442074	18 Jan 2012 16:54	1C - Entered and released: General examination
+ V3816578180	11 Jan 2012 16:28	12 - Arrival of in-bond - bill of lading
- V3816578180	09 Jan 2012 08:24	11 - In-bond movement authorized: Bill of landing open
<b>Location</b> P		<b>Remarks</b> CMA-CGM AMERICA LLC AMS FILER BOL NUMBER: 000018983214 ASSOCIATED CONTAINER: CMAU412170
+ V3816578198	09 Jan 2012 08:24	11 - In-bond movement authorized: Bill of landing open

I can find the details pertaining to the pick-up of the container here.

## Pick up full information

Container number	Last free day (at rail ramp)	Pick up number
+ ECMU9581238	15 Jan 2012	220497
- CMAU4121704	15 Jan 2012	481567
<b>Pick up location</b> CN-DETROIT, 600 FERN ST - FERNDALÉ UNITED STATES		
+ CMAU5617896	16 Jan 2012	805300



# Shipping Documents



Consignment Details

Language: English

Restore



General

Split  
Booking

Transport  
Plan

Cargo  
Details

NVOCC

US Import

[Click each tab to view how to manage shipment details.](#)

The rules regarding US and Canada imports are different in comparison to other countries. So there is a separate tab for US imports. This tab contains information only for B/Ls discharging in US and Canada.

## Customs details

Release quantity 2771

BL quantity 2072

Entry number	Date	Disposition Code
+ WU670442074	18 Jan 2012 16:54	1C - Entered and released: General examination
+ V3816578180	11 Jan 2012 16:28	12 - Arrival of in-bond - bill of lading
- V3816578180	09 Jan 2012 08:24	11 - In-bond movement authorized: Bill of landing open
<b>Location</b> PORT HURON, MI	<b>Piece count</b> 674	<b>Remarks</b> CMA-CGM AMERICA LLC AMS ETI/EBL BOL NUMBER: 000018983214 412170
+ V3816578198	09 Jan 2012	11 - In-bond movement authorized: Bill of landing open

Now that you know how to manage your consignment details, let us learn how to manage B/Ls. Click the arrow at the top left to access the menu and then click B/L.

## Pick up full information

Container number	Last free day (at rail ramp)	Pick up number
+ ECMU9581238	15 Jan 2012	220497
- CMAU4121704	15 Jan 2012	481567
<b>Pick up location</b> CN-DETROIT, 600 FERN ST - FERNDAL UNITED STATES		
+ CMAU5617896	16 Jan 2012	805300



# Shipping Documents



B/L

Language: English

Restore



View B/L

Actions

Modify B/L

B/L Special Requests

[Click each tab to learn how to manage B/Ls.](#)

I have access to the draft B/L page from the **BL status** link of the consignment in the **Export/Import Dashboard** page. When the **BL status** is "To be reviewed", the page will look like this. I can also access this page from several other entry points: the **Document Dashboard** page by selecting a document of the category B/L or during the mass approval process for several B/L drafts.

## BL Details FR1255283

Actions

Approve

BL status **To be reviewed**

POL **Le Havre, FR**

Receipt **Paris, FR**

Booking number **LVH057372B**

BL type **Negotiable**

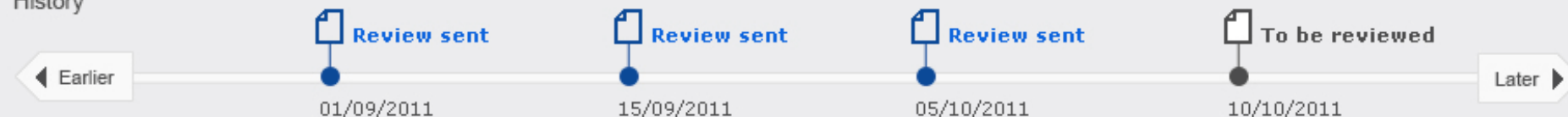
POD **New York, US**

Delivery -

Voyage number **FA378E**

Local Voyage Ref. **0255**

History



If the B/L draft is not reviewed within two business days after publication, it will automatically be considered as approved. You have until **12 OCT 2011 4:30 PM** to approve it or send your remarks.

This is the first page of the draft B/L.

SHIPPER

CMA CGM AGENCES FRANCE SAS  
BP 245

VOYAGE NUMBER

NBR23

BILL OF LADING NUMBER

FR2363508

**DRAFT  
BILL OF LADING**



# Shipping Documents



B/L

Language: English

Restore



View B/L

Actions

Modify B/L

B/L Special Requests

[Click each tab to learn how to manage B/Ls.](#)

I have access to the draft B/L page from the **BL status** link of the consignment in the **Export/Import Dashboard** page. When the **BL status** is "To be reviewed", the page will look like this. I can also access this page from several other entry points: the **Document Dashboard** page by selecting a document of the category B/L or during the mass approval process for several B/L drafts.

## BL Details FR1255082

Actions

Approve

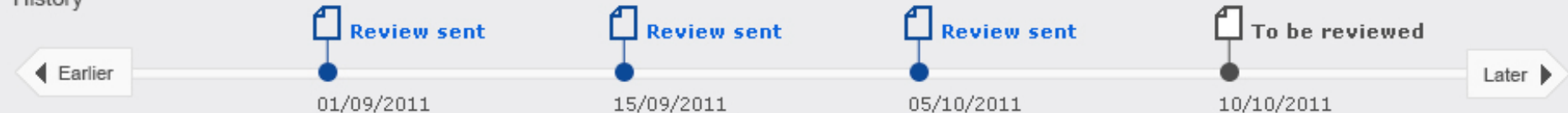
BL st  
BL ty

This shows me the history of a draft B/L together with its current status.

Receipt Delivery Paris, FR -

Booking number LVH057372B  
Voyage number FA378E  
Local Voyage Ref. 0255

History



If the B/L draft is not reviewed within two business days after publication, it will automatically be considered as approved. You have until **12 OCT 2011 4:30 PM** to approve it or send your remarks.

Page 1 of 21

SHIPPER  
CMA CGM AGENCES FRANCE SAS  
BP 245

**DRAFT  
BILL OF LADING**

VOYAGE NUMBER  
NBR23  
BILL OF LADING NUMBER  
FR2363508



# Shipping Documents



B/L

Language: English



Restore



View B/L

Actions

Modify B/L

B/L Special Requests

[Click each tab to learn how to manage B/Ls.](#)

I have access to the draft B/L page from the **BL status** link of the consignment in the **Export/Import Dashboard** page. When the **BL status** is "To be reviewed", the page will look like this. I can also access this page from several other entry points: the **Document Dashboard** page by selecting a document of the category B/L or during the mass approval process for several B/L drafts.

ECMU1233339	1 x 20ST iii	100.000	2230	100.000
SEAL 123				
iii				
Weight in Kgs Total: 1 CONTAINER(S)	Sheet 1 of 2	100.000	2230	100.000

ABOVE PARTICULARS DECLARED BY SHIPPER. CARRIER NOT RESPONSIBLE.

## ADDITIONAL CLAUSES

- Said t
- Shipp
- Carg
- FCL
- THC at destination payable by consignees as per line/port tariff
- Ground rent/storages costs at POD for Consignee's account according to port rates.
- For the purpose of the present carriage, clause 14(2) shall exclude the application of the York/Antwerp rules, 2004.
- Demurrage and detention payable by the Merchant as per CMA CGM tariff available on the web site [www.cma-cgm.com](http://www.cma-cgm.com), or in any of CMA CGM agency
- Neither the shipping line nor the line agent are responsible for missing or incorrect form M number and the responsibility remains with the Merchant. Any fine or penalty levied against the Carrier is for account of the Merchant.

I can see the consignment details here.

- Mis-declaration of cargo weight endangers crew, port workers and vessels' safety. Your cargo may be weighed at any place and time of carriage and any mis-declaration will expose you to claims for all losses, expenses or damages whatsoever resulting thereof and be subject to freight surcharge.
- The shipper acknowledges that the Carrier may carry the goods identified in this bill of lading on the deck of any vessel and in taking remittance of this bill of lading the Merchant (including the shipper, the consignee and the holder of the bill of lading, as the case may be) confirms his express acceptance of all the terms and conditions of this bill of lading and expressly confirms his unconditional and irrevocable consent to the possible carriage of the goods on the deck of any vessel.
- Carrier is not responsible for any error, omission or discrepancies with regard to the CTN (Cargo Tracking Note) and the responsibility remains with the Merchant/Importer. Any fine or penalty levied against the Carrier is for the account of the Merchant.
- The Merchant is responsible for returning the empty containers, supplied by or on behalf of the Carrier, with interior clean, to the point or place designed by the Carrier, his servants or agents within the time-frame prescribed and at the same condition upon release. The Carrier is entitled to collect a deposit from the Merchant at the time of release of the container(s). The deposit shall be remitted as security for

PLACE AND DATE OF ISSUE LE HAVRE 29 MAY 2012

SIGNED FOR THE SHIPPER  
\*APPLICABLE ONLY WHEN THIS DOCUMENT IS USED AS A COMBINED  
TRANSPORT BILL OF LADING

SIGNED FOR THE CARRIER CMA CGM S.A.  
BY CMA CGM Agences France SAS  
as agents for the carrier CMA CGM S. A.



# Shipping Documents



B/L

Language: English



Restore



View B/L

Actions

Modify B/L

B/L Special Requests

[Click each tab to learn how to manage B/Ls.](#)

I have access to the draft B/L page from the **BL status** link of the consignment in the **Export/Import Dashboard** page. When the **BL status** is "To be reviewed", the page will look like this. I can also access this page from several other entry points: the **Document Dashboard** page by selecting a document of the category B/L or during the mass approval process for several B/L drafts.

ECMU1233339	1 x 20ST iii	100.000	2230	100.000
SEAL 123				
iii				
Weight in Kgs Total: 1 CONTAINER(S)	Sheet 1 of 2	100.000	2230	100.000

ABOVE PARTICULARS DECLARED BY SHIPPER. CARRIER NOT RESPONSIBLE.

## ADDITIONAL CLAUSES

- Said to contain
- Shippers stow, load and count
- Cargo at port is at receiver risk, expenses and responsibility
- FCL
- THC at destination payable by consignees as per line/port tariff
- Ground rent/storages costs at POD for Consignee's account according to port rates.
- For the purpose of the present carriage, clause 14(2) shall exclude the application of the York/Antwerp rules, 2004.
- Demurrage and detention payable by the Merchant as per CMA CGM tariff available on the web site [www.cma-cgm.com](http://www.cma-cgm.com), or in any of CMA CGM agency
- Neither the shipping line nor the line agent are responsible for missing or incorrect form M number and the responsibility remains with the Merchant. Any fine or penalty levied against the Carrier is for account of the Merchant.

- Mis-declaration of cargo weight endangers crew, port workers and vessels' safety. Your cargo may be weighed at any place and time of carriage and any mis-declaration will expose you to claims for all losses, expenses or damages whatsoever resulting thereof and be subject to freight surcharge.
- The shipper acknowledges that the Carrier may carry the goods identified in this bill of lading on the deck of any vessel and in taking remittance of this bill of lading the Merchant (including the shipper, the consignee and the holder of the bill of lading, as the case may be) confirms his express acceptance of all the terms and conditions of this bill of lading and expressly confirms his unconditional and irrevocable consent to the possible carriage of the goods on the deck of any vessel.
- Carrier is not responsible for any error, omission or discrepancies with regard to the CTN (Cargo Tracking Note) and the responsibility remains with the Merchant/Importer. Any fine or penalty levied against the Carrier is for the account of the Merchant.
- The Merchant is responsible for returning the empty containers, supplied by or on behalf of the Carrier, with interior clean, to the point or place designed by the Carrier, his servants or agents within the time-frame prescribed and at the same condition upon release. The Carrier is entitled to collect a deposit from the Merchant at the time of release of the container(s). The deposit shall be remitted as security for

PLACE AND DATE OF ISSUANCE

SIGNED FOR THE SHIPPER

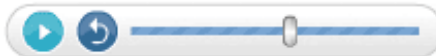
\*APPLICABLE ONLY WHEN THIS DOCUMENT IS USED AS A COMBINED TRANSPORT BILL OF LADING

This option allows me to navigate through the BL Details pages.

FOR THE CARRIER CMA CGM S.A.  
CMA CGM Agences France SAS  
Agents for the carrier CMA CGM S. A.



Page 1 of 21



# Shipping Documents



B/L

Language: English

Restore



View B/L

Actions

Modify B/L

B/L Special Requests

[Click each tab to learn how to manage B/Ls.](#)

I have access to the draft B/L page from the **BL status** link of the consignment in the **Export/Import Dashboard** page. When the **BL status** is "To be reviewed", the page will look like this. I can also access this page from several other entry points: the **Document Dashboard** page by selecting a document of the category B/L or during the mass approval process for several B/L drafts.

## BL Details FR1255283

Actions

Approve

BL status **To be reviewed**

POL **Le Havre, FR**

Receipt **Paris, FR**

Booking number **LVH057372B**

BL type **Negotiable**

POD **New York, US**

Delivery -

History



Review sent



Review sent



Rev

Earlier

01/09/2011

15/09/2011

05/10/2011

10/10/2011

Later

Since this draft B/L is 'To be reviewed', I can check and see if there are any modifications I want to make. If no, I select **Approve**. I get a system prompt asking me to confirm. I select **OK**.



If the B/L draft is not reviewed within two business days after publication, it will automatically be considered as approved.

You have until **12 OCT 2011 4:30 PM** to approve it or send your remarks.



Page 1 of 21



SHIPPER

CMA CGM AGENCES FRANCE SAS  
BP 245

VOYAGE NUMBER

NBR23

BILL OF LADING NUMBER

FR2363508

**DRAFT  
BILL OF LADING**



# Shipping Documents



B/L

Language: English

Restore



View B/L

Actions

Modify B/L

B/L Special Requests

[Click each tab to learn how to manage B/Ls.](#)

I have access to the draft B/L page from the **BL status** link of the consignment in the **Export/Import Dashboard** page. When the **BL status** is "To be reviewed", the page will look like this. I can also access this page from several other entry points: the **Document Dashboard** page by selecting a document of the category B/L or during the mass approval process for several B/L drafts.

## BL Details FR1255283

Actions

Approve

BL status **To be reviewed**

POL **Le Havre, FR**

Receipt **Paris, FR**

Booking number **L VH057372B**

BL type **Negotiable**

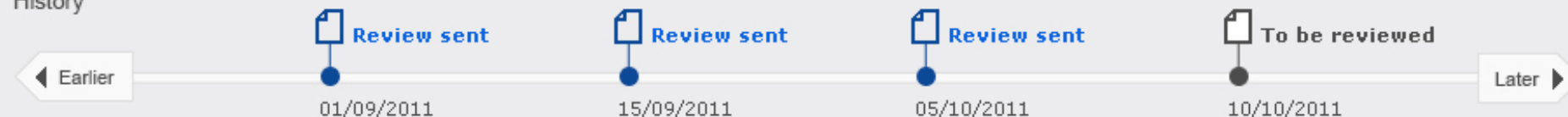
POD **New York, US**

Delivery -

Voyage number **FA378E**

Local Voyage Ref. **0255**

History



If the B/L draft is not reviewed within two business days after publication, it will automatically be considered as approved. You have until **12 OCT 2011 4:30 PM** to approve it or send your remarks.



In case I want to know more about B/Ls, I can look at the [B/L Validation demo](#).

SHIPPER

CMA CGM AGENCES FRANCE SAS  
BP 245

VOYAGE NUMBER

NBR23

BILL OF LADING NUMBER

FR2363508

**DRAFT  
BILL OF LADING**



# Shipping Documents



B/L

Language: English

Restore



View B/L

Actions

Modify B/L

B/L Special Requests

[Click each tab to learn how to manage B/Ls.](#)

Different actions are possible on the B/Ls. The **Actions** menu lists two possible actions: **Modify** and **Open**.

## BL Details FR1255283

BL status **To be reviewed**  
BL type **Negotiable**

POL **Le Havre, FR**  
POD **New York, US**

Receipt **Paris, FR**  
Delivery -

Booking number **1255283**  
Voyage number **1255283**  
Local Voyage Ref. **0255**

Actions

Approve

Modify

Open

History



Review sent

01/09/2011



Review sent

15/09/2011

05/10/2011

10/10/2011

Earlier

Later

When I select the **Open** option, I can see the document in PDF format.



If the B/L draft is not reviewed within two business days after publication, it will automatically be considered as approved. You have until **12 OCT 2011 4:30 PM** to approve it or send your remarks.



Page 1 of 21



# Shipping Documents

B/L

Language: English

Restore 

View B/L

Actions

Modify B/L

B/L Special Requests

Click each tab to learn how to manage B/Ls.

Back 1/2 Next

The **Modify** option is only available for B/Ls with the status 'To be reviewed'. When I select **Modify**, I get a prompt.

## BL Details FR1255283

Cancel Submit

BL status **To be reviewed**  
BL type **Negotiable**

POL **Le Havre, FR**  
POD **New York, US**

Receipt **Paris, FR**  
Delivery -

Booking number **LVH057372B**  
Voyage number **FA378E**  
Local Voyage Ref. **0255**

### History



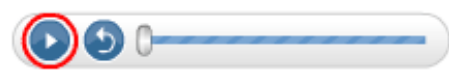
 If the B/L draft is not reviewed within 7 days, it will be automatically cancelled as approved. You have until **12 OCT 2011 4:30 PM** to act on this draft.

### Edit Shipper

CMA CGM AGENCES FRANCE SAS  
BP 245

LE HAVRE  
FRANCE

Cancel Save





# Shipping Documents

B/L

Language: English

Restore 

View B/L

Actions

Modify B/L

B/L Special Requests

[Click each tab to learn how to manage B/Ls.](#)

Back 1/2 Next

The **Modify** option is only available for B/Ls with the status 'To be reviewed'. When I select **Modify**, I get a prompt.

## BL Details FR1255283

Cancel Submit

BL status **To be reviewed**  
BL type **Negotiable**


POD **New York, US** Delivery -

Booking number **LVH057372B**  
Voyage number **FA378E**  
Local Voyage Ref. **0255**


History

Earlier


 Review sent  
01/09/2011

 To be reviewed  
10/10/2011

Later

 If the B/L draft is not reviewed within 7 days, it will be considered as approved.  
You have until **12 OCT 2011 4:30 PM** to approve.

I can enter the comments and modifications here. Once I finish, I select **Save**.

 Edit Shipper

CMA CGM AGENCES FRANCE SAS  
BP 245  
  
LE HAVRE  
FRANCE

Cancel Save



# Shipping Documents



B/L

Language: English

Restore



View B/L

Actions

Modify B/L

B/L Special Requests

Click each tab to learn how to manage B/Ls.

Back 2/2 Next

This is the change I have made. I can make more changes by selecting **Edit** and then the **Update** option.

## BL Details FR1255283

Cancel

Submit

BL status **To be reviewed**

POL **Le Havre, FR**

Receipt **Paris, FR**

Booking number **LVH057372B**

BL type **Negotiable**

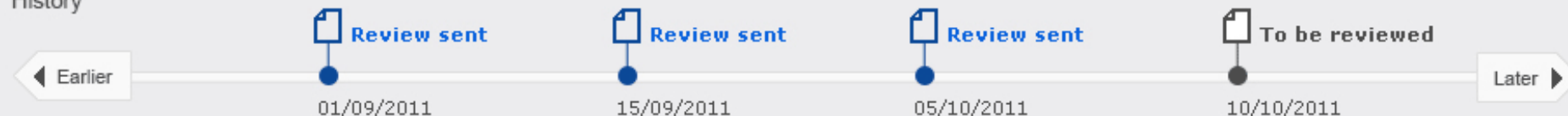
POD **New York, US**

Delivery **-**

Voyage number **FA378E**

Local Voyage Ref. **0255**

History



**Warning:** If the B/L draft is not reviewed within two business days after publication, it will automatically be considered as approved. You have until **12 OCT 2011 4:30 PM** to approve it or send your remarks.

Page 1 of 21

SHIPPER  
CMA CGM AGENCES FRANCE SAS  
BP 245

Updated

CMA CGM AGENCES FRANCE SAS  
BP 245 CEDEX 580  
LE HAVRE  
FRANCE

Delete

Edit

BOOKING NUMBER

BR23

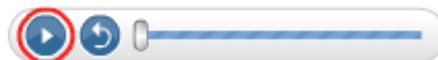
LOADING NUMBER

R2363508

LE HAVRE  
FRANCE

CONSIGNEE

CMA CGM DELMAS NICERIA LTD



# Shipping Documents

B/L

Language: English

Restore

View B/L

Actions

Modify B/L

B/L Special Requests

[Click each tab to learn how to manage B/Ls.](#)

◀ Back 2/2 Next ▶

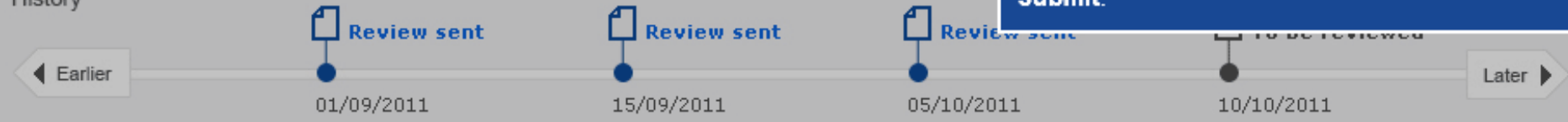
This is the change I have made. I can make more changes by selecting **Edit** and then the **Update** option.

## BL Details FR1255283

Cancel Submit

BL status	<b>To be reviewed</b>	POL	<b>Le Havre, FR</b>	Receipt	<b>Paris, FR</b>	Booking number	<b>LVH057372B</b>
BL type	<b>Negotiable</b>	POD	<b>New York, US</b>	Delivery	-	Moorage number	<b>EA378E</b>

### History



Once I make the necessary changes, I select **Submit**.

If the B/L draft is not reviewed within two business days after publication, it will automatically be considered as approved. You have until **12 OCT 2011 4:30 PM** to approve it or send your remarks.

Page 1 of 21

SHIPPER  
CMA CGM AGENCES FRANCE SAS  
BP 245  
  
LE HAVRE  
FRANCE  
  
CONSIGNEE  
CMA CGM DELMAS NIGERIA LTD

Updated

CMA CGM **AGENCES** FRANCE SAS  
BP 245 CEDEX **580**  
LE HAVRE  
FRANCE

Delete Edit

AGE NUMBER  
BR23  
ADING NUMBER  
R2363508

# Shipping Documents

B/L

Language: English

Restore

View B/L

Actions

Modify B/L

B/L Special Requests

[Click each tab to learn how to manage B/Ls.](#)

Certain special request options are available in this platform. I can access it by selecting the **Special Request** option in the **BL Details** page.

## BL Details FR1255283

BL status **Available**

POL **Le Havre, FR**

Receipt **Paris, FR**

Booking number **L VH057372B**

Delivery -

Voyage number **FA378E**

Local Voyage Ref. **025S**

I can choose **Change of destination, Switch BL, Republish BL** or **Other** as **Request Type**.

Request type

Change of destination

Switch BL

Actual POD

Republish BL

New destination

Other

Comment

Add a comment to this request

Cancel

Send Request

# Shipping Documents

B/L

Language: English

Restore 

View B/L

Actions

Modify B/L

B/L Special Requests

[Click each tab to learn how to manage B/Ls.](#)

Certain special request options are available in this platform. I can access it by selecting the **Special Request** option in the **BL Details** page.

## BL Details FR1255283

BL status	<b>Available</b>	POL	<b>Le Havre, FR</b>	Receipt	<b>Paris, FR</b>	Booking number	<b>LVH057372B</b>
BL type	<b>Waybill</b>	POD	<b>New York, US</b>	Delivery	-	Voyage number	<b>FA378E</b>
						Local Voyage Ref.	<b>025S</b>

Request type

Change of destination

Switch BL

Actual POD

Republish BL

New destination

Other

Comment

Add a comment to this request

After filling the necessary details, I send the request to the agent or I cancel the request.

Cancel

Send Request





# Shipping Documents

B/L

Language: English

Restore 

View B/L

Actions

Modify B/L

B/L Special Requests

[Click each tab to learn how to manage B/Ls.](#)

Certain special request options are available in this platform. I can access it by selecting the **Special Request** option in the **BL Details** page.

## BL Details FR1255283

BL status	<b>Available</b>	POL	<b>Le Havre, FR</b>	Receipt	<b>Paris, FR</b>	Booking number	<b>L VH057372B</b>
BL type	<b>Waybill</b>	POD	<b>New York, US</b>	Delivery	-	Voyage number	<b>FA378E</b>
						Local Voyage Ref.	<b>025S</b>

Request type

Change of destination

Switch BL

Actual POD

Republish BL

New destination

Other

Comment

Add a comment to this request



The **Request type** field is mandatory.

Cancel

Send Request



# Shipping Documents

B/L

Language: English

Restore

View B/L

Actions

Modify B/L

B/L Special Requests

[Click each tab to learn how to manage B/Ls.](#)

Certain special request options are available in this platform. I can access it by selecting the **Special Request** option in the **BL Details** page.

## BL Details FR1255283

BL status	<b>Available</b>	POL	<b>Le Havre, FR</b>	Receipt	<b>Paris, FR</b>	Booking number	<b>L VH057372B</b>
BL type	<b>Waybill</b>	POD	<b>New York, US</b>	Delivery	-	Voyage number	<b>FA378E</b>
						Local Voyage Ref.	<b>025S</b>

Request type

Change of destination

Switch BL

Actual POD

Republish BL

New destination

Other

Comment

Add a comment to this request

You have come to the end of the guide, **Shipping Documents**. Click the arrow at the top left to access the menu and then click **Summary** or click the topics you want to view again.

Cancel

Send Request




# Shipping Documents

▶ Summary

Language: English

Restore



Thank you for going through this guide. The main points covered are:

- The different documents that are accessible on the eCommerce platform
- Managing consignments
- Managing the document dashboard
- Viewing and modifying draft B/L and handling special requests

Restart guide

Consult FAQ

Consult other guides

Register now to get these additional features